

CUSD Board of Education

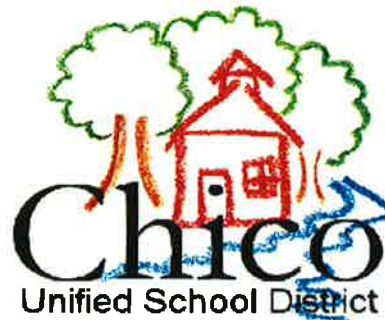
Regular Meeting Agenda

Chico City Council Chambers

October 21, 2015

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Elizabeth Griffin, President

Eileen Robinson, Vice President

Linda Hovey, Clerk

Dr. Kathleen Kaiser, Member

Gary Loustale, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District

1163 E. 7th Street

Chico, CA 95928

(530) 891-3000

Or Online at:

www.chicousd.org

Posted: 10/21/15

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – October 21, 2015

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Real Property Negotiators

Per Government Code §54956.8

APN # 006-220-008-000, Price and Terms of
Payment

Agency's Negotiator: Kevin Bultema

2.3. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government
Code §54956.9 (one case)

2.4. Conference with Legal Counsel - Existing Litigation

per Subdivision (a) of Government
Code §54956.9

Case #161637

Case #CRF-15-514477

Case #504952

2.5. Public Employee Appointments

Per Government Code §54957

Title: Deputy Superintendent

2.6. Public Employee Performance Evaluation

Per Government Code §54957

Title: Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
3.2. Report Action Taken in Closed Session
3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. **ANNOUNCEMENTS**
7. **ITEMS FROM THE FLOOR**
8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**
9. **CONSENT CALENDAR**

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on September 16, 2015, and Special Session on October 7, 2015
- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Emma Wilson Sixth Graders from 11/02/15 to 11/05/15
- 9.2.2. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Emma Wilson Fifth Graders from 04/26/16 to 04/29/16
- 9.2.3. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Parkview Fifth and Sixth Graders from 03/29/16 to 04/01/16
- 9.2.4. Consider Approval of the Field Trip Request for Shady Creek Environmental Camp for Rosedale Fifth Graders from 05/24/15 to 05/27/15
- 9.2.5. Consider Approval of the Field Trip Request for PVHS Students in the Bard's Club to Attend the Shakespeare Festival in Ashland, OR from 04/01/16 to 04/02/16
- 9.2.6. Consider Approval of the REVISED Consultant Agreements (2) for YouthBuild Consultants Dan Gardener and Tom Enns

9.3. BUSINESS SERVICES

- 9.3.1. Consider Approval of Accounts Payable Warrants
- 9.3.2. Consider Approval of the Notice of Completion for Window Coverings at Fair View High School
- 9.3.3. Consider Approval of the Bid Approval for Safety and Security Window Coverings at Bidwell Jr. and Marsh Jr. High Schools

9.4. HUMAN RESOURCES

- 9.4.1. Consider Approval of Certificated Human Resources Actions
- 9.4.2. Consider Approval of Classified Human Resources Actions
- 9.4.3. Consider Approval of Proposed Modification of Certificated Salary Schedule

9.5. BOARD

- 9.5.1. Consider Approval of Resolution 1310-15, Board Member Compensation for Missed Meeting

10. DISCUSSION/ACTION CALENDAR

10.1 EDUCATIONAL SERVICES

- 10.1.1. **Information:** Teachers in China – Summer 2015 (Jim Hanlon)
- 10.1.2. **Information:** California Assessment of Student Performance and Progress (CAASPP) Results Update (Michael Morris)
- 10.1.3. **Information:** Vendor Recommendation - Duplicating Equipment (John Vincent)

10.2. BUSINESS SERVICES

- 10.2.1. **Discussion/Action:** Safety and Security Project: Sierra View Intermediate Courtyard (Julie Kistle)
- 10.2.2. **Discussion/Action:** GANN Appropriations Limit (Jaclyn Kruger)
- 10.2.3. **Discussion/Action:** 2014-15 Unaudited Actual Financial Statements (Jaclyn Kruger)

10.3 HUMAN RESOURCES

10.3.1. **Discussion/Action:** Proposed Coaches Stipends Structure (Jim Hanlon)

11. **ITEMS FROM THE FLOOR**
12. **ANNOUNCEMENTS**
13. **ADJOURNMENT**

Elizabeth Griffin, President
Board of Education
Chico Unified School District

Posted: 10/16/15
:mm

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Griffin, Robinson, Hovey, Kaiser, Loustale

Absent: None

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Real Property Negotiators

Per Government Code §54956.8

APN # 006-220-008-000, Price and Terms of Payment

APN # 003-140-001-000, Price and Terms of Payment

Agency's Negotiator: Kevin Bultema

Attending

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Public Employee Discipline/Dismissal/Release

Per Government Code §54957

(one certificated employee)

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:08 p.m. Board President Griffin called the Regular Meeting to Order.

3.2. Report Action Taken in Closed Session

Board President Griffin announced the Board had been in Closed Session and had the following to report:

- The Board adopted Confidential Resolution Number 1303-15, regarding the termination of a certificated employee; and
- The Board directed staff to negotiate for the purchase of property identified as parcel APN #006-220-008-000 and identified Kevin Bultema, Assistant Superintendent of Business Services as its negotiator and authorized negotiations to occur with the current property owners: Dee Ann Newton and Thomas L. Horchler.

3.3. Flag Salute

At 6:10 p.m. Board President Griffin led the salute to the flag.

4. STUDENT REPORTS

At 6:11 p.m. Citrus Principal Rachel Tadeo and Teacher Katie Smith presented a PowerPoint regarding the five-week long science camp, funded by the Bidwell Angels, that brought Citrus students together with CSUC and high school students and local professionals, including doctors, dentists, and gardeners to have hands-on science experiences. Shasta Principal Bruce Besnard, Teacher Sandy Granicher, and Shasta students Anna Isherwood, Delaney Thau, Bryson Howell, and Kiefer Zelenski presented information on a summer technology program held at Shasta Elementary.

MINUTES

5. SUPERINTENDENT'S REPORT AND RECOGNITION

At 6:36 p.m. The Superintendent's Award was presented to Marvin Davidson by Superintendent Kelly Staley. Marvin Davidson started a foundation to honor his wife Laura Dearden-Davidson, an educator in Paradise for 37 years. Laura's Literacy Project has raised over \$50,000 dollars and given away thousands of books to schools throughout California. The Superintendent's Award was also presented to the following nurses: Bonnie Erickson, Julie Graber, Eva Moore, Michelle Neves-Dean, Julie Parker, Ann Scott, Cindy Steffen and retired nurse Lynn Koch by Director Eric Snedeker. Director Michael Morris presented a quick update on SBAC results. An in-depth presentation will be added to a future agenda.

6. ANNOUNCEMENTS

At 6:54 p.m. It was announced there is a Laura's Literacy Project Dedication Ceremony planned at Citrus Elementary School, tomorrow, September 17. Board Member Kaiser announced that Lizzie Sider will be performing at MJHS on Friday, September 18 as part of her National Bully Prevention Tour. Board Vice President Robinson noted the City of Chico is conducting a study to review potential transportation and traffic safety improvements to the Esplanade between Memorial Way and 11th Avenue and encouraged parents to email their concerns to the City of Chico, Public Works Department-Engineering Division.

7. ITEMS FROM THE FLOOR

At 6:57 p.m. Vince Hayne explained how the Chapman Town Community Coalition had collected \$18,500 to improve the Chapman Elementary playground and suggested that some of the extra funds the district is receiving be used to help with this project. A CSUC student stated their group would like to work with CUSD students; Superintendent Staley noted that CSUC students who would like to work with CUSD students should contact CAVE on the CSUC campus.

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 7:03 p.m. There were no reports from employee groups.

9. CONSENT CALENDAR

At 7:04 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Member Kaiser pulled Items 9.1.2. and 9.2.1. Board Clerk Hovey asked to pull Item 9.2.6. Board Vice President Robinson moved to approve the remaining Consent Items; seconded by Board Member Loustale.

9.1. GENERAL

9.1.1. Approved the Minutes of Regular Session on August 19, 2015, and Special Session on September 2, 2015

9.1.2. This item was pulled for further discussion

9.2. EDUCATIONAL SERVICES

9.2.1. This item was pulled for further discussion

9.2.2. Approved the Field Trip Requests (6) for PVHS Athletics to Attend Overnight Tournaments

9.2.3. This Item was pulled for further discussion

9.2.4. Approved the Consultant Agreement with NSCOA (Chico Grapplers Association) to Provide Officials for CHS Wrestling Matches

9.2.5. Approved the Consultant Agreement with Family Behavior Solutions for Behavior Consultation and Follow-up

9.2.6. This item was pulled for further discussion

MINUTES**9.3. BUSINESS SERVICES**

9.3.1. Approved the Accounts Payable Warrants

9.3.2. Approved the (5) Notices of Completion for Solar Shade Structures at Bidwell Jr. High, Emma Wilson, Neal Dow, Rosedale and Sierra View Schools

9.4. HUMAN RESOURCES**9.4.1. Approved the Certificated Human Resources Actions**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
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Temporary Appointments – 2015/16

Borello, Erica	Elementary	9/4/2015	0.2 FTE
Brotsky, Ann	TOSA	8/13/2015	0.5 FTE
Gecik, Kelly	Secondary	8/31/2015	1.0 FTE
Hill, Jeanna	Secondary	8/17/2015	0.4 FTE
Moss, Sarah	Secondary	9/02/2015	1.0 FTE
Nowain, Bijan	Secondary	8/17/2015	0.8 FTE
Olson, Russell	Special Education	8/31/2015	0.5 FTE
Spini, Briana	Elementary	9/01/2015	0.05 FTE

Permanent /Probationary Appointments – 2015/16

Bullock, Courtney	Secondary	9/03/2015	1.0 FTE Probationary 0
Rivera, Jena	Elementary	8/13/2015	1.0 FTE Probationary 2
Trudel, Valerie	Elementary	8/13/2015	0.95 FTE Probationary 0

Leave Requests – 2015/16

Martini, Mike	Special Education	10/12-11/6/15	1.0 FTE Personal Leave
Schreiber, Shannon	Elementary	10/04/15-6/02/16	1.0 FTE Child Care Leave
Sprotte, Karen	Elementary	2015/16	0.55 FTE Personal Leave

9.4.2. Approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS
<u>APPOINTMENT</u>			
Baker, Kelly	Parent Classroom Aide- Restr/Marigold/2	8/18/2015	Vacated Position
Besson, Kasey	Cafeteria Assistant/Hooker Oak/2	8/17/2015	Vacated Position
Bonneau, Stacey	Instructional Assistant/ Hooker Oak/4	8/17/2015	New Position
Bontrager, Dawn	IA-Special Education/Emma Wilson/4.5	8/31/2015	Vacated Position
Bryant, Julia	IPS-Classroom/Loma Vista/6	8/24/2015	Vacated Position
Caldera, Noeh	IA-Special Education/ CJHS/6	8/17/2015	New Position
Carrillo, Saleena	LT IPS-Classroom/Loma Vista/6	8/24/2015- 2/17/2016	During Absence of Incumbent

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Connaughton, Anna	IA-Special Education/Neal Dow/5	8/17/2015	Vacated Position
Contreras-Tapia, Jennifer	IA-Bilingual/Neal Dow/4	8/28/2015	New Position
Cooke, Jodie	Cafeteria Satellite Manager/Rosedale/8	8/17/2015	Vacated Position
Cowan, Jason	Campus Supervisor/BJHS/1.8	8/18/2015	Vacated Position
Davis, Kim	IA-Special Education/Chapman/6.5	8/31/2015	New Position
Dawson, William	Campus Supervisor/BJHS/1.5	8/17/2015	Vacated Position
Gibson, Sarah	IPS-Classroom/LCC/3.5	8/18/2015	Vacated Position
Graves, Patrice	IPS-Classroom/PVHS/5	8/17/2015	New Position
Holman, Ryan	IA-Special Education/Inspire/6	8/18/2015	Vacated Position
Justine-Mitchell, Mia	IPS-Classroom/CHS/7	8/17/2015	Vacated Position
Kingsley, Amanda	IA-Special Education/Citrus/3	8/18/2015	Vacated Position
Nowak, Jill	IPS-Healthcare/McManus/6	8/24/2015	Vacated Position
Ortiz Pineda, Antonio	Custodian/PVHS/8	8/17/2015	Vacated Position
Patton, Allison	Payroll Coordinator/Business Office/8	8/10/2015	Vacated Position
Puser, Patricia	IPS-Classroom/Sierra View/4	8/24/2015	Vacated Position
Puser, Patricia	IPS-Healthcare/Sierra View/2	8/24/2015	New Position
Roth, Owen	LT IPS-Classroom/Loma Vista/6	8/24/2015-2/17/2016	During Absence of Incumbent
Rowen, Jessica	IPS-Classroom/Loma Vista/0	8/18/2015	Vacated Position
Ruelas, Susanne	IPS-Classroom/Loma Vista/3	8/24/2015	Vacated Position
Smith, Alice	LT IA-Special Education/Neal Dow/5	8/17/2015-11/20/2015	New LT Position
Walsh, Kristina	Instructional Assistant/Citrus/3.3	8/17/2015	Vacated Position

REINSTATEMENT

Myers, James	IPS-Healthcare/McManus/6	8/17/2015	Vacated Position
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LEAVE OF ABSENCE

Findlay, Janette	IPS-Healthcare/Loma Vista/0.7	8/17/2015-2/17/2016	Per CBA 5.2.9
Hanson, Effie	IPS-Healthcare/Parkview/6	9/3/2015-10/17/2015	Amend LOA
Hassett, Debra	Cafeteria Assistant/PVHS/4	10/9/2015-10/13/2015	Per CBA 5.1
Hassett, Debra	Cafeteria Assistant/Chapman/2	10/9/2015-10/13/2015	Per CBA 5.1

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Landberg, Jacqueline	IPS-Classroom/Emma Wilson/2	9/21/2015-3/11/2016	Per CBA 5.12
Landberg, Jacqueline	IPS-Healthcare/Emma Wilson/4	9/21/2015-3/11/2016	Per CBA 5.12
Liebgott, Amy	IPS-Visually Impaired/Hooker Oak/6	8/17/2015-2/17/2016	Per CBA 5.12
Mitchel, Carol	IA-Special Education/Neal Dow/5	8/17/2015-2/17/2016	Per CBA 5.12

RESIGNATION/TERMINATION

Alexander, Christian	Health Assistant/Hooker Oak/4	9/4/2015	Voluntary Resignation
Dean, Geri	Elementary Guidance Specialist/Emma Wilson/0	8/1/2015	PERS Retirement
Dean, Geri	IA-Elementary Guidance/Emma Wilson/1.5	8/1/2015	PERS Retirement
Del Guidice, Toni	IA-Special Education/CHS/5	7/31/2015	Voluntary Resignation
Freeman, Alicia	Elementary Guidance Specialist/Marigold/3.5	8/6/2015	Voluntary Resignation
Iles, Jodie	IPS-Visually Impaired/Loma Vista/4	8/10/2015	Voluntary Resignation
Jaramillo, Brandon	IA-Special Education/BJHS/6	8/4/2015	Voluntary Resignation
Oates, Ashley	Instructional Assistant/Chapman/3.3	6/4/2015	Voluntary Resignation
Seeger, Linda	IA-Special Education/Hooker Oak/6	10/30/2015	PERS Retirement
Stratton, Marla	Cafeteria Cook Mgr 2/BJHS/8	6/4/2015	PERS Retirement
Trulock, Ashley	IPS-Healthcare/CJHS/6	8/16/2015	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Bonneau, Stacey	IPS-Classroom/Emma Wilson/3.5	8/16/2015	Transfer w/Increased Hours
Bontrager, Dawn	IA-Special Education/Emma Wilson/2.5	8/30/2015	Increase in Hours
Bryant, Julia	IPS-Healthcare/Loma Vista/4	8/23/2015	Transfer w/Increased Hours
Connaughton, Anna	Parent Classroom Aide-Restr/Neal Dow/3	8/16/2015	Appointment
Cooke, Jodie	Cafeteria Satellite Manager/Neal Dow/6.5	8/16/2015	Increase in Hours
Davis, Kim	IA-Special Education/PVHS/5	8/30/2015	Increase in Hours
Justine-Mitchell, Mia	IPS-Classroom/PVHS/6	8/16/2015	Increase in Hours
Nowak, Jill	IPS-Healthcare/Parkview/3.5	8/23/2015	Increase in Hours
Nowak, Jill	IPS-Classroom/Parkview/3	8/23/2015	Voluntary Resignation
Puser, Patricia	IPS-Classroom/Sierra View/3	8/23/2015	Increase in Hours
Sours, Mary	Office Assistant/CHS/4	9/18/2015	Voluntary Resignation

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9.5. BOARD

- 9.5.1. Approved Board Member Compensation for Missed Meeting

(Consent Vote)

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.2. Consider Approval of Items Donated to the Chico Unified School District**

At 7:05 p.m. Board Member Kaiser noted she had pulled this agenda item in order to recognize and thank Enloe Medical Center for the donation of medical materials valued at \$4,832.00 to the Bidwell Jr. High School STEM program. Board Member Kaiser moved to approve the items donated to CUSD; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

9.2.1. Consider Approval of the Field Trip Requests (5) for BJHS, CJHS, CHS, PVHS, and FVHS Club Live Friday Night Live Students to Attend the Reach for the Future Leadership Conference in Richardson Springs from 10/07/15 to 10/08/15

At 7:06 p.m. Board Member Kaiser stated she pulled this item to inform everyone that the cost for substitutes listed on the forms were incorrect and had been corrected to reflect the new daily rate. Board Member Kaiser moved to approve the five Field Trip Requests with the stated corrections; seconded by Board Clerk Hovey.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

9.2.6. Consider Approval of the Consultant Agreement with Public Works Group, Grant Management

At 7:07 p.m. Director John Bohannon addressed questions. Board Clerk Hovey moved to approve the Consultant Agreement with Public Works Group; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.1. EDUCATIONAL SERVICES**10.1.1. Information: Sixth Grade Transition Update**

At 7:08 p.m. Director John Bohannon presented a PowerPoint regarding progress on the sixth grade transition. Several meetings have been held and will continue regarding: Staffing, housing, curriculum, lunch, Special needs students, and activities, etc. Fifth grade parent information nights have been scheduled at all three junior high schools on Thursday, October 15.

10.2. BUSINESS SERVICES**10.2.1. Discussion/Action: Approval of Contract – PFM, Financial Advisory Services**

At 7:21 p.m. Assistant Superintendent Kevin Bultema presented a PowerPoint and provided information on the need for financial advising services to assist in

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determining the best options to continue funding CUSD's facility master plan. Board Member Kaiser moved to approve the contract with the PFM Group; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.2.2. Discussion/Action: One-Time Discretionary Survey Results, Recommendation

At 7:42 p.m. Assistant Superintendent Kevin Bultema presented a PowerPoint and information on the draft recommendation regarding the use of one-time funds (estimated to be \$5,868,086). The guiding principles used for the recommendation were as follows: 1) based on input from the survey; 2) multi-year benefit from the one-time money; 3) limited funding from other sources for expenditures; and 4) impact to largest number of students and community. He explained the survey would remain open until September 30 and a final recommendation would be presented at a Board Workshop on October 7. Tonight's agenda item was discussion/action in case the Board wanted to give further direction. There was no motion or vote.

10.3. HUMAN RESOURCES

10.3.1. Discussion/Action: Resolution 1296-15, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2015-2016 School Year

At 8:01 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1296-15. Board Member Kaiser moved to approve Resolution 1296-15; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

10.3.2. Discussion/Action: Public Employee Discipline/Dismissal/Release: The Board will discuss one matter of employee discipline, if the employee requests to have the matter heard in open session. (See Government Code Section 54957(b)(2).)

This item was removed from the agenda as the employee did not request to have the matter heard in open session.

11. ITEMS FROM THE FLOOR

At 8:02 p.m. There were no items from the floor.

12. ANNOUNCEMENTS

At 8:02 p.m. There were no announcements.

13. ADJOURNMENT

At 8:02 p.m. Board President Griffin adjourned the Open Session of the meeting and announced the Board was moving back into Closed Session.

14. RECONVENE TO REGULAR SESSION

14.1. Call to Order

At 8:55 p.m. Board President Griffin called the Regular Meeting back to Order.

14.2. Report Action Taken in Closed Session

Board President Griffin announced the Board had been in Closed Session and had the following to report: The Board approved spending \$12,000 of the one-time funds to be allocated to the eight retired CSEA members adversely impacted by insurance premium costs related to dependents over age 65. Each of the eight retired CSEA members identified will receive \$250 per month for the months July 2015 through December 2015. The Board

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directs administration to contact CSEA leadership to communicate this decision and the implementation plan.

15. ADJOURNMENT

At 8:57 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

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1. CALL TO ORDER

At 4:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room, at the Chico Unified District Office at 1163 East 7th St. and announced the Board was moving into Closed Session.

Present: Griffin, Robinson, Hovey, Kaiser, Loustale

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Jim Hanlon, Asst. Superintendent

2.2. Conference with Legal Counsel – Anticipated Litigation

Per Subdivision (b) of Government Code §54956.9 (one case)

Present

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Jim Hanlon, Asst. Superintendent

Paul Gant, Attorney at Law

John Kelley, Attorney at Law

2.3. Conference with Legal Counsel - Existing Litigation

per Subdivision (a) of Government Code §54956.9
Case #161637
Case #CRF-15-514477
Case #504952

Present

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Jim Hanlon, Asst. Superintendent

Paul Gant, Attorney at Law

John Kelley, Attorney at Law

2.4. Public Employee Discipline/ Dismissal/Release

Per Government Code §54957
(one certificated employee)

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:01 p.m. Board President Griffin called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Griffin announced the Board had been in Closed Session and had unanimously (Griffin, Robinson, Hovey, Kaiser, Loustale) approved Resolution 1308–15, To Proceed With and Schedule a Hearing In the Matter of the Accusation Against a Certificated Employee.

4. CONSENT CALENDAR

At 6:02 p.m. Board President Griffin asked if anyone would like to pull a consent item for further discussion. Board Member Kaiser pulled items: 4.1.4., 4.2.2., 4.2.3., and 4.2.4. Board Member Kaiser moved to approve the remaining Consent Items; seconded by Board Member Loustale.

MINUTES**4.1. EDUCATIONAL SERVICES**

- 4.1.1. Approved the Expulsion Clearance of Students with the following IDs: 43077, 51917, 52117, 52362, 54003, 54058, 54464, 54753, 55783, 56153, 57230, 57463, 57584, 58572, 58937, 59904, 60209, 62231, 62344, 63956, 65998, 67246, 69230, 69634, 71898, 72228, 72284, 72340, 74426, 74814, 76065, 78478, 78948, 79094, 80213
- 4.1.2. Approved the Field Trip Request for Marigold 4th Grade Class to Visit the Lassen Volcanic National Park from 10/20/15 to 10/21/15
- 4.1.3. Approved the Field Trip Request for Neal Dow 6th grade classes (2) to Attend the Environmental Camp at Shady Creek Outdoor School from 11/2/15 to 11/5/15
- 4.1.4. This item was pulled for further discussion

4.2. BUSINESS SERVICES

- 4.2.1. Approved Resolution 1304-15, State Funding Reimbursement
- 4.2.2. This item was pulled for further discussion
- 4.2.3. This item was pulled for further discussion
- 4.2.4. This item was pulled for further discussion
- 4.2.5. Approved Documents Related to Nord Country School Proposition 1D Modernization Funding of Campus

(Consent Vote)

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

5. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.4. Review of School Safety Plans to Ensure Compliance with Annual Notification to California Department of Education**

Board Member Kaiser stated she pulled this item due to additional information sent to the Board regarding the Emergency Action Plans Information from CIF. Board Member Kaiser stated that the Game and Crowd Management Guidelines were much too overwhelming and suggested that Director David McKay and Principal Pedro Caldera provide a simplified statement regarding what CUSD actually does to be brought back to the next Board meeting. Board Member Kaiser moved to approve the School Safety Plans; seconded by Board Clerk Hovey. Board Member Robinson asked if the vote should wait until the simplified statement was provided. Board Member Kaiser explained it was an attachment for the Board's information, not part of the Plans, so they could vote on the Plans.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

4.2.2. Consider Approval of Resolution 1305-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Science Building at Marsh Jr. High School**4.2.3. Consider Approval of Resolution 1306-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Multipurpose Building at Marsh Jr. High School**

MINUTES**4.2.4. Consider Approval of Resolution 1307-15, Acceptance of the Use of State Construction Grant Funding to Construct a New Science Building at Chico Jr. High School**

At 6:07 p.m. Board Member Kaiser noted the question she had was the same for Items 4.2.2., 4.2.3., and 4.2.4. She asked for clarification of how grants are attached to teaching stations. Director Julie Kistle addressed the question. Board Vice President Robinson moved to approve Items 4.2.2., 4.2.3., and 4.2.4.; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

5.1. BUSINESS SERVICES**5.1.1. Discussion/Action: One-Time Discretionary Survey Results, Fund Use Recommendation, Presentation**

At 6:09 p.m. Assistant Superintendent Kevin Bultema presented a PowerPoint regarding the one-time discretionary funds and a recommendation as to how the funds should be distributed. The following employees provided information on program/site needs: Teachers Todd Filpula, Pennie Baxter, and Mary Crowlie; Athletic Director Pam Jackson; Principal Mark Beebe; Director John Vincent; Supervisor Bob Ontiveros; CSEA President Sean Sullivan; and Principal Bruce Besnard. Assistant Superintendent Joanne Parsley and Director Ted Sullivan helped to address questions. Citizens Vince Hayne and Lyla Gregg offered suggestions as to how some of the funds should be directed towards improving the Chapman playground and working with CARD to provide a competitive swimming pool. Board Member Kaiser moved to approve the expenditure of the one-time discretionary funds recommendation as presented; seconded by Board Vice President Robinson. Board Member Loustale stated he felt some of the funds from technology should be moved to art/music since technology has other funding available. Board Clerk Hovey agreed with the suggestion. Board President Griffin offered a friendly amendment to the motion and moved that the Board approve the recommendation with the following change: \$100,000 be moved from technology and added to art/music. Board Member Kaiser accepted the friendly amendment and Board Vice President Robinson seconded the amendment. The one-time discretionary fund will be distributed as follows:

- Athletic Fields	\$2,000,000
- Technology	\$900,000
- Art/Music	\$850,000
- Facilities	\$1,100,000
- Compensation – District Health Insurance Contribution	\$500,000
- Classroom Supplies	\$100,000
- Bus / Van Replacement	\$250,000
- Playgrounds at Citrus and Chapman	\$100,000

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

5.1.2. Discussion/Action: Approval of Contract – CliffordMoss, Public Information Services

At 7:50 p.m. Assistant Superintendent Kevin Bultema presented information regarding the contract with CliffordMoss, an election services firm to assist with a possible bond measure. Board Member Loustale moved to approve the contract with CliffordMoss; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

MINUTES

At 7:57 p.m. Board President Griffin announced a five minute break.

At 8:04 p.m. Board President Griffin called the meeting back to order.

5.1.3. Discussion/Action: Approval of Contract – Electorate Polling Services (Kevin Bultema)

At 8:09 p.m. Assistant Superintendent Kevin Bultema presented information on the contract with EMC Research, Inc. for election polling services. Board Members suggested that if there is a survey, CUSD should inform the community about the survey before it is performed to encourage people to participate. Board Member Kaiser moved to approve the contract with EMC Research, Inc., with the stipulation that Spanish speakers be included; seconded by Board Vice President Robinson.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

5.2. EDUCATIONAL SERVICES

5.2.1. Public Hearing/Discussion/Action: Resolution 1295-15, Certification of Provision of Standards-Aligned Instructional Materials

At 8:15 p.m. Director Michael Morris stated that all students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework. The Public Hearing was open at 8:17 p.m. The Public Hearing was closed at 8:18 p.m. with no comments received. Board Vice President Robinson moved to approve Resolution 1295-15; seconded by Board Member Kaiser.

AYES: Griffin, Robinson, Hovey, Kaiser, Loustale

NOES: None

ABSENT: None

6. ADJOURNMENT

At 8:19 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

Donor	Item	Recipient
Eileen Hyden	Musical Chimes @ \$150.00	Elementary Music
Rosie Blackburn	Trumpet and Music Stand	Music Program
Sigma Kappa Sorority	Misc. School Supplies	Chapman
Joni Ginno (Rotary)	2 Backpacks	Chapman
Bidwell Memorial Presbyterian Church	\$1,043.00	Citrus
Misty Ludwig	\$230.00	Emma Wilson
Zahoor Namit	\$230.00	Emma Wilson
Nancy Belivear	\$230.00	Emma Wilson
Michelle Lucina	\$230.00	Emma Wilson
Vera and Mike Alves	\$230.00	Emma Wilson
Janell Hayes	\$230.00	Emma Wilson
Julie Vue	\$230.00	Emma Wilson
Julie Denney	\$230.00	Emma Wilson
Vitia Kozielski	\$230.00	Emma Wilson
Hooker Oak PTO	\$7,488.00	Hooker Oak
Laura Ryan	\$100.00	Hooker Oak
Michelle Lacuesta	\$50.00	Hooker Oak
Sandra & Cale Smith	\$50.00	Hooker Oak
Courtney Aiken	\$100.00	Hooker Oak
Shera Ford	\$250.00	Neal Dow
Natural Fashions dba Natural Nut	\$1,598.00	Sierra View
Creative Nails	\$100.00	Sierra View
Michael & Rafaela Perry	\$130.00	Sierra View
Ron & Jennifer Morris	\$200.00	Sierra View
Moineau Design	\$150.00	Sierra View
Gregory & Dee Castagnoli	\$100.00	Sierra View
Gary & Kathleen Mitchell	\$200.00	Sierra View
Dawn Davis	\$150.00	Sierra View
Ann Ruth Chmielewski	\$100.00	Sierra View
Wells Fargo Community Support		
Campaign / David Shepler	\$90.00	Marsh Jr. High
Orland Childrens Center	\$200.00	Marsh Jr. High
Nicholas & Tanya Komars	\$2,800.00	Marsh Jr. High

AGENDA ITEM: Field trip request for Shady Creek Environmental Camp for Emma Wilson Sixth Graders

Prepared by: Kimberly Rodgers

☒ ConsentBoard Date Oct. 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Sixth grade Shady Creek Environmental Camp from Nov. 2-Nov 5, 2015

Educational Implications

We want our sixth graders to experience science in a hands on environment. Not only will students learn about our environment and the earth, they will also learn about themselves. They will grow and mature with this camp experience.

Fiscal Implications

The money used to finance this trip was generated by fund raising and donations.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.1.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:**9/10/2015**FROM:** Kimberly Rodgers**School/Dept.:** Emma Wilson**SUBJECT: Field Trip Request**Request is for 6th grade

(grade/class/group)

Destination: Shady Creek Outdoor School Activity: Environmental Campfrom 11/2/15 / 7:45 am to 11/5/15 / 2:10 pm
(dates) / (times) (dates) / (times)Rationale for Trip: meets 6th grade science standardsNumber of Students Attending: approx 90 Teachers Attending: 3 Parents Attending:
0Student/Adult Ratio: 30:1Transportation: Private Cars _____ CUSD Bus X Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ 18,810.00 Substitute Costs \$ 0 Meals \$ _____Lodging \$ 0 Transportation \$ 1417.20 Other Costs \$ \$2800**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name Shady Creek Acct. #: 01-9024-0-1110-1000-5800-250-1250 \$ 21,610.00Name Transportation Acct. #: 01-9024-0-1110-1000-5722-250-1250 \$ 1417.20

Requesting Party

Kimberly Rodgers
Site Principal

Date

9/15/15

Approve/Minor



Do not Approve/Minor

Date

or

or

Recommend/Major

Not Recommended/Major

Director of Transportation

Date

9/30/15

(If transporting by bus or Charter)

IF MAJOR FIELD TRIPJA
Director of Educational Services

Date

9/30/15

Recommend



Not Recommended

Board Action

Date



Approved



Not Approved

AGENDA ITEM: Field trip request for Shady Creek Environmental Camp for Emma Wilson fifth Graders

Prepared by: Kimberly Rodgers

☐ Consent

Board Date Oct 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information:

Fifty grade Shady Creek Environmental Camp from April 26-29, 2016

Educational Implications:

We want our fifth graders to experience science in a hands on environment. Not only will students learn about our environment and the earth, they will also learn about themselves. They will grow and mature with this camp experience.

Fiscal Implications:

The money used to finance this trip was generated by fund raising and donations.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.2.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** 10/6/15**FROM: Kimberly Rodgers****School/Dept.: Emma Wilson****SUBJECT: Field Trip Request**Request is for 5th grade

(grade/class/group)

Destination: Shady Creek Outdoor School Activity: Environmental Campfrom 4/26/16 / 7:45 AM to4/29/16 / 2:10 PM

(dates) / (times)

(dates) / (times)

Rationale for Trip: meets 5th grade science standardsNumber of Students Attending: approx 63 Teachers Attending: 2 Parents Attending: 0Student/Adult Ratio: 32:1Transportation: Private Cars _____ CUSD Bus X Charter Bus Name _____

Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**ESTIMATED EXPENSES:**Fees \$ 13,167Substitute Costs \$ 0Meals \$ 0Lodging \$ 0Transportation \$ 708.60Other Costs \$ 1800.00**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name Shady Creek Acct. #: 01-9024-0-1110-1000-5800-250-1250 \$ 14967.00Name Transportation Acct. #: 01-9024-0-1110-1000-5722-250-1250 \$ 708.60

Requesting Party



Site Principal

Date

10/6/15

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

10/9/15**IF MAJOR FIELD TRIP**

Director of Educational Services

Date

10/13/15

Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

AGENDA ITEM: Field Trip – Shady Creek Environmental Camp

Prepared by: Holly McLaughlin

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Each year our 6th grade students have had the opportunity to attend Shady Creek Environmental Camp in Nevada City. Since sixth grade is moving to Junior High next year, our 5th grade students will also be attending this field trip. This is an outstanding program and an excellent experience for all those involved.

Education Implications

Shady Creek Environmental Camp meets many of the standards in science education. Classes include forest and stream ecology, survival skills, wildlife study and environmental science.

Fiscal Implications

Funds for the camp do not impact the general funds. All monies are raised or donated.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.3.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** 9/23/15**FROM:** Parkview Fifth & Sixth Grade**School/Dept.:** Parkview Elementary**SUBJECT: Field Trip Request**Request is for 5th Grade (Bledsoe/Cross) & 6th Grade (Swingle/Harris)
(grade/class/group)Destination: Shady Creek Camp, Nevada City Activity: Environmental Campfrom March 29, 2016 / 7:00 a.m. to April 1, 2016 / 2:00 p.m.
(dates) / (times) (dates) / (times)Rationale for Trip: Science/Environmental EducationNumber of Students Attending: 113 Teachers Attending: 4 Parents Attending: _____Student/Adult Ratio: 7:1 (Counselors and Naturalist there as well)Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ 23,617 Substitute Costs \$ 0 Meals \$ 0Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name Environmental Camp Acct. #: 01-9024-0-1110-1000-5800-240-1240 \$ _____

Name _____ Acct. #: _____ \$ _____

Requesting Party

Date

Site Principal

Date

☐

Approve/Minor

☐

Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date

☒

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request to Shady Creek Environmental Camp for
Rosedale 5th Grade Students

Prepared by: Jo Ann Bettencourt, Principal,
Donald Kinslow, Isabel Hernandez & Lucia Hernandez-Leon

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

The Fifth Grade students from Rosedale Elementary School will be attending Science Camp at Shady Creek Camp, California for four days and three nights. The dates are May 24-27, 2015.

Educational Implications

Shady Creek Environmental Camp meets many of the standards in Science Education. Classes include Forest and Stream Ecology, Survival skills, Wildlife study and Environmental Science.

Fiscal Implications

Funds for the camp do not impact the general Funds. We are asking for volunteer drivers and donations for food costs.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.4.

Page 2 of 2

FIELD TRIP REQUEST**TO: CUSD Board of Education****Date:** _____**FROM: Rosedale Elementary School 5th Grade** **School/Dept.: Rosedale Elementary School****SUBJECT: Field Trip Request**Request is for Donald Kinslow, Isabel Hernandez, Lucia Hernandez-Leon; 5th Grade Classes
(grade/class/group)

Destination: Shady Creek Camp, Nevada City, CA Activity: Environmental Camp

From: May 24, 2015 / 7:00 am
(dates) / (times)to May 27, 2015 / 2:00 pm
(dates) / (times)

Rationale for Trip: Science/environmental Education

Number of Students Attending: 82 Teachers Attending: 3 Parents Attending: _____

Student/Adult Ratio: 7:1 (Counselors and Naturalists will be there as well)

Transportation: Private Cars XX CUSD Bus _____ Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**

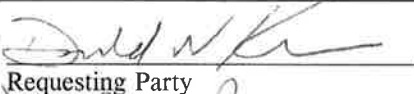
Fees \$17,138.00 Substitute Costs \$ _____ Meals \$ _____

Lodging \$ _____ Transportation \$ _____ Other Costs \$ _____

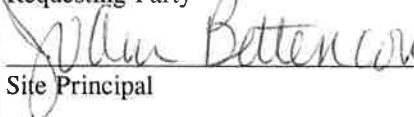
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Donations Acct. #: 01-9024-0-1110-1000-5800-260-1260 \$17,138.00

Name _____ Acct. #: _____ \$ _____



Requesting Party

09/30/15
Date

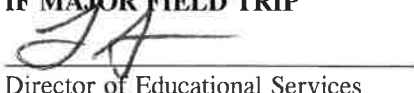
Site Principal

9-30-15
Date☐Approve/Minor
or
Recommend/Major☐Do not Approve/Minor
or
Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

9/30/15
Date☒

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

AGENDA ITEM: Field Trip Request for PVHS English Bard's Club to Attend the Shakespeare Festival in Ashland, OR

Prepared by: Cyndi Bailey/Stacia Morrissey

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Annually, Pleasant Valley High School sophomores in the honors program attend the Shakespeare Festival in Ashland, Oregon to attend two plays that support the core curriculum.

Education Implications

Students will be given the opportunity to see *Twelfth Night* by William Shakespeare and *Yeoman of the Guard* by Gilbert and Sullivan. Students will be able to spend 30 minutes with Resident Teaching Artists in a Prologue to enrich their play experience.

Fiscal Implications

None to the district. Funds from Bard Club donations will cover the entire cost of the trip.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.5.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 9/21/15

FROM: Cyndi Bailey/Stacia Morrissey

School/Dept.: PVHS/English

SUBJECT: Field Trip Request

Request is for Bard's Club

(grade/class/group)

Destination: Ashland, ORActivity: attend Shakespeare Festivalfrom 4/01/16 / 8:00 am to 4/02/16 / 5:00 pm
(dates) / (times) (dates) / (times)Rationale for Trip: To expose students to live performances of classic literature (*Twelfth Night* by William Shakespeare and *Yeoman of the Guard*, an operetta by Gilbert and Sullivan).Number of Students Attending: 92 Teachers Attending: 2 Parents Attending: 24Student/Adult Ratio: ≈4:1Transportation: Private Cars _____ CUSD Bus _____ Charter Bus Name Mt Lassen Bus Company
Other: Mount Lassen Motor Company**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$65.00 per studentSubstitute Costs \$0Meals \$20 per studentLodging \$25.00 per studentTransportation \$60.00 per student

Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Bard's Club/ASB Acct. #: 01-9014-0-1232-1000-020-2020 \$ TBD

Name _____ Acct. #: _____ \$ _____

Requesting Party ShannonDate 9-23-15Site Principal [Signature]Date 9/24/15

Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

Director of Transportation [Signature]Date 9/30/15

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

Director of Educational Services [Signature]Date 10/2/15

Recommend



Not Recommended



Approved



Not Approved

Board Action _____

Date _____

AGENDA ITEM: REVISED Consultant Agreements for YouthBuild Consultants (2)
Dan Gardener and Tom Enns

Prepared by: David McKay, Director

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

The Consultants will supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultants will ensure that adults to trainee ratios remain at the required 7:1 ratio.

Educational Implications

This will allow YouthBuild students to attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.

Fiscal Implications

None to the General Fund.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Dan Gardner
Street Address/POB: 2226 Dixon Street
City, State, Zip Code: Chico, Ca. 95926
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/2015 to: 11/30/2015

Location(s) of Services:

Fair View High School and various locations

3. Scope of Work to be performed: (attach separate sheet if necessary)
Consultant to supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultant will ensure that adults to trainee ratio remains at the required 7:1 ration
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
YouthBuild students will attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.
5. Funding/Programs Affected: (corresponding to accounts below)
 - 1) YouthBuild Grant
 - 2)
 - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	5826	0	3800	1000	5800	030	6700
2)		01		0			5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 17.50 Per Unit, times 500.00 #Units = \$ 8,750.00 Total for Services

9. **Additional Expenses**

Increase amount to provide additional instructor	\$		Total of Additional
to student ratio/increased instructor time	\$	3,000.00	Expenses
		\$ 11,750.00	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Dan Gardner

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Dan Gardner
(Printed Name)

10-2-2015
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

David McKay, Director
(Printed Name)

10/2/15
Date

14. APPROVED:


(Signature of District Administrator or Director of Categorical Programs)

Joanne Parsley, Asst. Superintendent
(Printed Name)

10-7-15
Date

APPROVED:


(Signature of District Admin, Business Services)

☒ Consultant ☐ Contract Employee
Kevin Bultema, Asst. Superintende
(Printed Name)

10-8-15
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: _____ Date _____
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: _____ (Date Check Required) _____
☐ Mail to Consultant

\$ _____ (Amount) _____ (Originating Administrator Signature- Use Blue Ink) _____ (Date)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Tom Enns
Street Address/POB: 3201 Chico Ave
City, State, Zip Code: Chico, Ca. 95928
Phone:
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/2015 to: 11/30/15

Location(s) of Services:

Fair View High School and various locations

3. Scope of Work to be performed: (attach separate sheet if necessary)
Consultant to supervise students who will help build one house per year through the YouthBuild Grant and Habitat for Humanity. Consultant will ensure that adults to trainee ratio remains at the required 7:1 ration
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
YouthBuild students will attain academic and hands-on skills for the purpose of entering post-secondary or school-to-work.
5. Funding/Programs Affected: (corresponding to accounts below)
1) YouthBuild Grant
2)
3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	5826	0	3800	1000	5800	030	6700
2)				0		0	5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 17.50 Per Unit, times 500.00 #Units = \$ 8,750.00 Total for Services

9. Additional Expenses

Increase amount to provide additional instructor	\$		Total of Additional
to student ratio/increased instructor time	\$	3,000.00	Expenses
		\$ 11,750.00	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

9.2.6.

Page 5 of 5

Consultant Name: Tom Enns

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

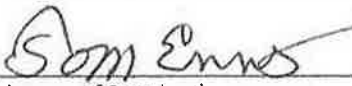
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at:

http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Tom Enns

(Printed Name)

10/2/15
Date

13. **RECOMMENDED:**



(Signature of Originating Administrator)

David McKay, Director

(Printed Name)

10/2/15
Date

14. **APPROVED:**



(Signature of District Administrator or Director of Categorical Programs)

Joanne Parsley, Asst. Superintend

(Printed Name)

10-7-15
Date

APPROVED:


(Signature of District Admin, Business Services)



Consultant



Contract Employee

Kevin Bultema, Asst. Superintende

(Printed Name)

10-8-15
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):



Partial Payment through: _____

Date



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator: _____

(Date Check Required)



Mail to Consultant

\$

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$7,193,797.57 for the period of September 9, 2015 through October 13, 2015, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	585	2,040,437.86
09	Charter Sch Spec Rev 3412	42	36,377.98
13	Cafeteria (3401)	73	249,601.83
22	Measure E (3429) 21 Cap Proj	14	1,137,636.66
25	Cap Fac State Cap (3408) 25-26	14	425,820.37
35	Cnty Sch Fac (3435)	5	638,071.26
42	sp Res Rda-Cp thru (3427)40-43	8	2,367,194.11
76	Payroll Warrants	8	301,470.17
Total Number of Checks		749	7,196,610.24
Less Unpaid Sales Tax Liability			2,812.67-
Net (Check Amount)			<u>7,193,797.57</u>

AGENDA ITEM: Notice of Completion for Window Coverings at Fair View High School

Prepared by: Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

On March 26, 2015, the Window Coverings project at Fair View High School began. The project was successfully completed on September 10, 2015.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Additional Information

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services or designee to approve and execute the Notice of Completion for Window Coverings project at Fair View High School.

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # n/a
DSA APPL NO. n/a
PROJECT NO. SS-001-03

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **September 10, 2015** and accepted by the Chico Unified School District on **October 21, 2015.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Window Coverings project at Fair View High School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
North State Blinds & Draperies, 1256 Franklin St., Red Bluff, CA 96080
8. The street address of said property is:
290 East Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBER: 006-060-026-000

Date: _____ Signature of Owner or agent of owner _____
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place **Chico, CA**

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

AGENDA ITEM: Bid Approval for Safety and Security Window Coverings at Bidwell Jr. and Marsh Jr. High Schools

Prepared by: Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

On December 11, 2013, the CUSD Board of Education directed Staff to proceed with Phase 1 Quickstart Safety and Security Projects identified in the Facilities Master Plan (FMP). The Facilities and Construction Department issued an informal bid notice on September 18, 2015, for new window coverings and installation at Bidwell Jr. High and Marsh Jr. High.

All bids were received on September 25, 2015. The lowest responsive bidder for this project is listed below.

School Site	Bid Amount	Contractor
Bidwell Jr. High	\$3,320.55	Redding Draperies & Blinds
Marsh Jr. High	\$5,546.06	Redding Draperies & Blinds

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

Facilities Master Plan Projects identified by the Board of Education will be funded with Measure E Bond funds. The use of these funds may facilitate leverage to gain additional funding from the State of California.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Recommendation

It is recommended that the Board of Education authorize the Superintendent or designee to enter into an agreement with the lowest responsive bidder for window coverings and installation at Bidwell Jr. High and Marsh Jr. High Schools.

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928**

9.4.1.
Page 1 of 1

DATE: October 21, 2015
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments – 2015/16

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Biertuempfel, Christy	Elementary	9/14/15-12/18/15	0.6 FTE
Faniani, Jenna	Elementary	10/5/2015	0.15 FTE
Guglielmi, Katherine	Secondary	9/16/2015	0.6 FTE
Irving, Carissa	Elementary	9/17/2015	0.2 FTE
LeRossignol, Thomas	Secondary	9/16/2015	1.0 FTE
Mathews, Jordan	Secondary	9/10/2015	0.2 FTE
Norris, Sharon	Secondary	9/21/2015	0.8 FTE

Permanent /Probationary Appointments – 2015/16

Carroll, Michael	Elementary Counselor	10/7/2015	0.4 FTE Probationary 0
Faniani, Jenna	Elementary	10/5/2015	0.6 FTE Probationary 0
Irving, Carissa	Elementary	9/17/2015	0.7 FTE Probationary 0

Leave Requests – 2015/16

Linnet, Randi	Secondary	11/2/15-11/13/15	1.0 FTE Child Care Leave
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Winter Coaching Appointments – 2015/16

Bruchler, Kirk	Varsity Boys Basketball	Chico High
Chandler, Kelley	Freshman Girls Basketball	Chico High
Feingold, Scott	JV Boys Basketball	Pleasant Valley High
Flenner, Ryan	Varsity Boys Soccer	Chico High
Keating, Tim	Varsity Boys Basketball	Pleasant Valley High
Martin, Carissa	Freshman Girls Basketball	Pleasant Valley High
Mathews, Jordan	JV Wrestling	Chico High
Newton, Tyler	Varsity Girls Basketball	Pleasant Valley High
Ortiz, Juan	JV Girls Soccer	Chico High
Parker, Sarah	Varsity Girls Soccer	Chico High
Pratt, Mitch	JV Girls Basketball	Pleasant Valley High
Rauen, Jeff	JV Girls Basketball	Chico High
Rollins, Keith	Varsity Wrestling	Chico High
Schneringer, Justin	Freshman Boys Basketball	Chico High
Seibert, Chris	Freshman Boys Basketball	Pleasant Valley High
Silva, Brett	Varsity Girls Soccer	Pleasant Valley High
Simmons, Abe	JV Boys Basketball	Chico High
Snider, Gina	Varsity Girls Basketball	Chico High
Stein, Randy	Varsity Ski/Snowboard	Pleasant Valley High
Travers, Bill	Varsity Ski/Snowboard	Chico High
Valdez, John	Varsity Wrestling	Pleasant Valley High
Volk, Stefanie	JV Girls Soccer	Pleasant Valley High
Vought, Michael	Varsity Boys Soccer	Pleasant Valley High

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 3

DATE: October 21, 2015

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

ACTION			COMMENTS
NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	
APPOINTMENT			
Allyn, Steven	Instructional Assistant/Loma Vista/3.5	8/27/2015	New Position
Bourne, Craig	IPS-Classroom/CJHS/6.5	10/5/2015	Vacated Position
Bower, Timothy	IPS-Classroom/CHS/4.0	10/5/2015	Vacated Position
Buss, Erin	Instructional Assistant/Neal Dow/3.0	9/2/2015	New Position
Campbell, Kimberly	Campus Supervisor/MJHS/1.0	10/6/2015	Vacated Position
Carrillo, Saleena	IPS-Healthcare/Chapman/6.0	10/5/2015	Vacated Position
Chavez Cortes, Angelica	IA-Bilingual/Rosedale/5.3	10/5/2015	Vacated Position
Cheney, Karen	Cafeteria Assistant/MJHS/2.0	9/2/2015	Vacated Position
Covarrubias, Jose	Delivery Worker/Warehouse/8.0	9/14/2015	Vacated Position
Delgadillo, Miguel	IPS-Classroom/CHS/6.5	10/5/2015	Vacated Position
Diaz, Patricia	Parent Classroom Aide-Restr/LCC/1.0	9/11/2015	Vacated Position
Falkenstein, Christopher	Campus Supervisor/MJHS/1.0	9/28/2015	Vacated Position
Farwell, Austin	IPS-Healthcare/LCC/6.0	9/9/2015	Vacated Position
Fawns, Denise	Sr Office Assistant/Ed Services/8.0	9/29/2015	New Position
Findlay, Leonard	IPS-Classroom/Loma Vista/6.0	10/5/2015	Vacated Position
Fowler, Shannel	Parent Classroom Aide-Restr/Emma Wilson/3.9	9/10/2015	Vacated Position
Gutierrez, Sabrina	Parent Classroom Aide-Restr/McManus/3.5	10/6/2015	New Position
Hall, Jessica	IA-Special Education/Forest Ranch/5.5	9/10/2015	Vacated Position
Hernandez, Lucita	Cafeteria Assistant/McManus/2.0	10/7/2015	Vacated Position
Howard, Jennifer	Instructional Assistant/Chapman/3.5	10/5/2015	Vacated Position
Jaradeh, Ikhlas	Cafeteria Assistant/Emma Wilson/3.0	9/21/2015	Vacated Position
Kavanagh, Colleen	Instructional Assistant/McManus/3.5	9/10/2015	Existing Position
Kirk, Kelly	Library Media Assistant/Rosedale/3.6	9/24/2015	Vacated Position
Martin, Jennifer	Elementary Guidance Specialist/Emma Wilson/2.5	10/5/2015	Vacated Position
Martin, Theresa	Cafeteria Assistant/Chapman/3.3	10/6/2015	Vacated Position
Metzger, Gina	IPS-Classroom/Emma Wilson/5.0	9/14/2015	Vacated Position
Meyer, Catherine	IA-Special Education/Inspire/5.0	8/17/2015	New Position
Meza, Maja	Parent Classroom Aide-Restr/McManus/3.5	9/11/2015	New Position
Meza, Maja	Parent Classroom Aide-Restr/McManus/1.5	9/30/2015	New Position
Mundy, Eric	IA-Computers/Emma Wilson/4.0	9/22/2015	New Position

Nowak, Jill	Trans Special Ed Aide/Transportation/2.0	9/28/2015	Vacated Position
O'Grady, Karen	Sr Library Media Assistant/MJHS/6.0	9/15/2015	Vacated Position
Parsons, Diana	Instructional Assistant/LCC/4.4	9/30/2015	Existing Position
Pforsich, Lori	Elementary Guidance Specialist/Marigold/3.5	10/6/2015	Vacated Position
Poe, C. Renee	Cafeteria Satellite Manager/Neal Dow/6.5	10/5/2015	Vacated Position
Porter, Cathy	Office Assistant/CHS/4.0	10/2/2015	Vacated Position
Roth, Owen	IPS-Classroom/Loma Vista/6.0	10/5/2015	Vacated Position
Samson, Trinette	Parent Classroom Aide-Restr/Neal Dow/3.0	9/16/2015	Vacated Position
Smith, Melanie	Sr Office Assistant/Alt Ed/8.0	9/14/2015	New Position
Stimac, Kotie	Campus Supervisor/BJHS/1.0	10/5/2015	Vacated Position
Swanson, Michael	School Bus Driver-Type 2/Transportation/4.0	9/24/2015	Vacated Position
Taylor, Alanna	LT IPS-Classroom/Loma Vista/4.0	9/1/2015- 2/17/2016	During Absence of Incumbent
Thao, Chrissy	IA-Special Education/CHS/5.0	9/10/2015	Vacated Position
Thao, Lee	Impacted Language Liaison/Citrus/1.4	9/10/2015	Vacated Position
Walsh, Kristina	Instructional Assistant/Citrus/3.5	9/3/2015	Existing Position
Watts, Stacey	Parent Classroom Aide-Restr/Marigold/2.0	9/1/2015	Vacated Position
West, Lynda	Instructional Assistant/Emma Wilson/3.5	9/30/2015	New Position
Wilson, Jennifer	Parent Classroom Aide-Restr/LCC/1.0	10/6/2015	Vacated Position
Wilson, Jennifer	Parent Classroom Aide-Restr/LCC/2.0	10/6/2015	Vacated Position

PROMOTION

Martin, Sandra	Registrar/BJHS/8.0	10/5/2015	Vacated Position
Sclare, John	Information Systems Analyst/Info Tech/8.0	9/30/2015	Vacated Position
Stratton, Marin	IPS-Classroom/Head Start/3.2	9/8/2015	Vacated Position

VOLUNTARY REDUCTION IN HOURS

Porter, Cathy	Parent Clerical Aide-Restr/CHS/4.0	10/2/2015	Existing Position
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LEAVE OF ABSENCE

Fisher, Jamie	IA-Bilingual/LCC/4.0	9/15/2015- 2/24/2016	Per CBA 5.2.9
Fuston, Jessica	Office Assistant/CHS/3.2	9/11/2015- 2/15/2016	Part-Time per CBA 5.2.9
Hanson, Effie	IPS-Healthcare/Parkview/1.2	10/18/2015- 12/20/2015	Amend part-time LOA
Hassett, Debra	Cafeteria Assistant/PVHS/4.0	9/1/2015- 10/13/2015	Amend LOA Start Date
Hassett, Debra	Cafeteria Assistant/Chapman/2.0	9/1/2015- 10/13/2015	Amend LOA Start Date
Liggett, Bridgette	Trans Special Ed Aide/Transportation/6.0	9/12/2015- 9/29/2015	Per CBA 5.2.9

RESIGNATION/TERMINATION

Bender, Robin	Accounting Technician/BJHS/4.0	9/16/2015	Voluntary Resignation
Donner, Katherine	School Bus Driver-Type 2/Transportation/6.2	6/4/2015	Voluntary Resignation
Employee #13516		10/2/2015	Released During Probation
Forbes, Stephanie	IPS-Classroom/McManus/6.0	8/24/2015	39-mo Re-employment List
Keen, Tesi	Parent Liaison Aide-Restr/Citrus/2.0	10/6/2015	Voluntary Resignation
Mavis, Adrienne	Parent Library Aide-Restr/CHS/3.0	6/4/2015	Voluntary Resignation
Molina, Emma	IA-Special Education/Marigold/2.5	8/23/2015	Voluntary Resignation
Smith, Alice	IPS-Classroom/Hooker Oak/4.0 & 2.0	10/9/2015	Voluntary Resignation
Smith, Alice	LT IA-Special Education/Neal Dow/5.0	10/9/2015	Voluntary Resignation
Turner, Jr, Lawrence	Campus Supervisor/MJHS/2.0	10/9/2015	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Bontrager, Dawn	Parent Classroom Aide-Restr/Emma Wilson/3.9	8/30/2015	Amend Effective Date
Buss, Erin	IA-Special Education/Neal Dow/5.0	9/1/2015	Transfer w/Reduced Hours
Carrillo, Saleena	LT IPS-Classroom/Loma Vista/6.0	10/4/2015	End LT Assignment
Chavez Cortes, Angelica	IA-Bilingual/Citrus/4.0	9/27/2015	Increase in Hours
Covarrubias, Jose	Delivery Worker/Warehouse/6.5	9/13/2015	Increase in Hours
Dawson, William	Campus Supervisor/BJHS/1.5	9/22/2015	Voluntary Resignation
Farwell, Austin	IPS-Classroom/Chapman/6.0	9/8/2015	Lateral Transfer
Jaradeh, Ikhlas	Cafeteria Assistant/Rosedale/2.5	9/20/2015	Increase in Hours
Martin, Sandra	Sr Library Media Assistant/BJHS/5.0 & 1.6	10/4/2015	Promotion
Martin, Theresa	Cafeteria Assistant/BJHS/3.0	10/5/2015	Increase in Hours
Metzger, Gina	IPS-Classroom/Emma Wilson/4.0	9/13/2015	Increase in Hours
Meyer, Catherine	IA-Special Education/Inspire/7.0	8/16/2015	Voluntary Reduction in Hours
Parsons, Diana	Instructional Assistant/LCC/4.0	9/29/2015	Increase in Hours
Poe, C. Renee	Cafeteria Satellite Manager/Hooker Oak/6.0	10/4/2015	Increase in Hours
Sclare, John	Network Analyst/Info Tech/8.0	9/29/2015	Promotion
Smith, Melanie	Sr Office Assistant/FVHS/8.0	9/14/2015	Voluntary Reduce Work Year
Stimac, Lorrie	Campus Supervisor/BJHS/1.0	9/7/2015	Voluntary Resignation
Stratton, Marin	Cafeteria Assistant/CJHS/3.0	9/7/2015	Promotion

AGENDA ITEM: Proposed Modification of Certificated Salary Schedule

Prepared by: Jim Hanlon – Assistant Superintendent of Human Resources

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

Historically the Certificated Salary Schedule has steps (years) 1-5, 10, 15, 20, 25 and 30. It is extremely rare that steps 1-5 have ever been used as a salary starting point with new administrative staff as CUSD has typically hired experienced administrators. Consequently when we hire new staff they are almost never placed on the lower salary steps due to their level of experience. In a comparative study with surrounding and similar districts, CUSD differs in that we have these lower steps. When we seek new administrators these lower steps are in the advertised salary range and it appears that we have a low and uncompetitive starting salary. We propose to eliminate steps 1-4 so that when we advertise we are more competitive and can attract more qualified candidates.

Educational Implications

We expect to attract more qualified administrative candidates to our hiring pool. Research is clear that quality leadership is instrumental in quality schools.

Fiscal Implications

If the salary schedule were to drop steps 1-4 beginning at the start of the 2016-17 school year the total fiscal impact would be approximately \$31,000.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

CERTIFICATED MANAGEMENT SALARY SCHEDULE -- Effective July 1, 2015 (3% increase)

Position	Days	Step 1	Step 2	Step 3	Step 4	Step 5	Step 10	Step 15	Step 20	Step 25	Step 30
Assistant Principal, Summer School	200*	\$55,271	\$58,035	\$60,936	\$63,983	\$67,182	\$70,541	\$74,068	\$77,772	\$81,659	\$85,743
		\$56,777	\$59,541	\$62,442	\$65,489	\$68,688	\$72,047	\$75,574	\$79,278	\$83,166	\$87,249
Project Specialist	200	\$58,493	\$61,417	\$64,488	\$67,713	\$71,098	\$74,653	\$78,385	\$82,304	\$86,419	\$90,740
		\$60,087	\$63,011	\$66,082	\$69,306	\$72,692	\$76,246	\$79,979	\$83,898	\$88,013	\$92,334
Psychologist	195	\$58,954	\$61,900	\$94,996	\$68,245	\$71,658	\$75,240	\$79,001	\$82,952	\$87,098	\$91,454
		\$60,559	\$63,506	\$66,602	\$69,852	\$73,263	\$76,846	\$80,607	\$84,558	\$88,705	\$93,061
Principal, Summer School	200	\$63,556	\$66,732	\$70,069	\$73,572	\$77,252	\$81,113	\$85,168	\$89,427	\$93,898	\$98,593
		\$65,287	\$68,465	\$71,801	\$75,305	\$78,983	\$82,844	\$86,901	\$91,159	\$95,630	\$100,326
Position	Days	Step 5	Step 10	Step 15	Step 20	Step 25	Step 30				
Assistant Principal - Elementary	200	\$77,027	\$75,240	\$79,001	\$82,952	\$87,098	\$91,454				
		\$78,754	\$76,846	\$80,607	\$84,558	\$88,705	\$93,061				
		\$74,454	\$78,176	\$82,085	\$86,190	\$90,498	\$95,024				
Coordinator	200	\$76,124	\$79,845	\$83,754	\$87,858	\$92,167	\$96,693				
Assistant Principal, Junior High, Alternative Ed., and Special Ed.	202	\$75,181	\$78,940	\$82,887	\$87,031	\$91,382	\$95,952				
		\$76,867	\$80,626	\$84,572	\$88,716	\$93,067	\$97,637				
Assistant Principal, Senior High	205	\$78,314	\$82,230	\$86,340	\$90,658	\$95,190	\$99,950				
		\$80,070	\$83,985	\$88,095	\$92,413	\$96,945	\$101,706				
Principal, Home Independent Study	210	\$79,433	\$83,404	\$87,574	\$91,953	\$96,550	\$101,377				
Principal, Elementary School	205	\$81,214	\$85,185	\$89,354	\$93,734	\$98,330	\$103,158				
		\$79,544	\$83,521	\$87,697	\$92,082	\$96,686	\$101,520				
Director II, Coordinator-Staff Development	210	\$81,328	\$85,304	\$89,480	\$93,865	\$98,468	\$103,303				
		\$81,502	\$85,577	\$89,856	\$94,348	\$99,065	\$104,019				
Coordinator / EMHI State Consultant	220	\$83,330	\$87,404	\$91,683	\$96,176	\$100,892	\$105,846				
		\$81,894	\$85,988	\$90,287	\$94,802	\$99,542	\$104,519				
Principal, Special Education (K-12)	217	\$83,730	\$87,823	\$92,123	\$96,638	\$101,377	\$106,355				
Principal, K-8 Elementary											
Principal, Sr. High Alt. Ed.											
Principal, Jr. High Alt. Ed.											
Principal, Jr. High School											
Principal, Sr. High School	220	\$85,306	\$89,571	\$94,049	\$98,752	\$103,689	\$108,874				
Director	220	\$87,219	\$91,483	\$95,961	\$100,664	\$105,601	\$110,786				
		\$91,627	\$96,208	\$101,018	\$106,069	\$111,372	\$116,942				
Assistant Superintendent	220	\$83,681	\$88,262	\$93,072	\$98,124	\$103,426	\$108,995				
		\$92,467	\$97,089	\$101,943	\$107,040	\$112,392	\$118,012				
Assistant Superintendent	220	\$94,539	\$99,162	\$104,016	\$109,114	\$114,464	\$120,085				
		\$103,610	\$109,063	\$114,803	\$120,845	\$127,205	\$133,900				
Assistant Superintendent	220	\$105,204	\$110,741	\$116,570	\$122,704	\$129,162	\$135,960				

*Per diem wages or portion thereof

94.3.

AGENDA ITEM: Board Member Compensation for Missed Meeting, Resolution
1310-15

Prepared by: Gary Loustale, Board Member

☒ Consent

Board Date October 21, 2015

☐ Information Only

☐ Discussion/Action

Background Information

California Education Code 35120 and CUSD Board Bylaw 9250 state, "A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the District at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board."

Board Member Gary Loustale missed the Board meeting on August 19, 2015, due to a death in his immediate family and has requested Board approval for compensation.

Educational Implications

N/A

Fiscal Implications

Negligible

RESOLUTION 1310-15
RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS

WHEREAS, the Governing Board of the Chico Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Gary Loustale did not attend the Board meeting(s) on August 19, 2015, for the following reason(s): (check applicable reasons):

- ☐ Performance of other designated duties for the district during the time of the meeting
- ☐ Illness or jury duty
- ☒ Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Chico Unified School District approves full compensation of the Board member for the month of August 2015.

PASSED AND ADOPTED THIS 21st day of October 2015, at a regular meeting, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attest:

CUSD Board President
Chico Unified School District

AGENDA ITEM: Teachers in China – Summer 2015

Prepared by: Jim Hanlon

☐ Consent

Board Date October 21, 2015

☒ Information Only

☐ Discussion/Action

Background Information

Over the course of 4-5 years CUSD has been building a sister school relationship with schools in China. We have had over 120 Chinese students come to school here along with dozens of Chinese teachers visiting and learning how American classrooms work. During this time administrators including Jay Marchant, Mike Allen, Joanne Parsley, Ted Sullivan and myself have made trips to China to visit school there. In July 2015 teachers Anita Homesley (CHS), Esther Wright (CHS), Chase Redkey (CJHS) and Caitlin Dalby (Marsh) went to Beijing, China to teach teachers and students for several weeks. They will give the board a brief report of the trip and next steps as we build our working relationships with Chinese schools, educators and students.

Educational Implications

The exchange of cultural and educational philosophies, materials, information and culture with our partners in China. Chinese students have come to learn in our schools for several years now and our goal is to have our students spend time learning in China in the near future.

Fiscal Implications

Minimal fiscal implications. All traveling, food, lodging and incidental expenses are paid for by EachFuture, an organization that places students here in Chico. Teachers are compensated in part for their time teaching in China during the summer and are provided opportunities to visit historical sites during their visit.

AGENDA ITEM: California Assessment of Student Performance and Progress (CAASPP) Results Update

Prepared by: Michael Morris, Director

☐ Consent

Board Date October 21, 2015

☒ Information Only

☐ Discussion/Action

Background Information

This informational update to the board will provide an overview of CUSD California Assessment of Student Performance and Progress (CAASPP) results by school, grade level, and student subgroup.

Educational Implications

State and federal accountability data are reviewed by district staff for planning and monitoring educational programs and strategies and to allocate resources to best support the improvement of CUSD students' academic achievement.

Fiscal Implications

Mandated Testing is reimbursed by the state.

AGENDA ITEM: Vendor Recommendation – Duplicating Equipment

Prepared by: John Vincent, Director Information Technology

☐ Consent

Board Date October 21, 2015

☒ Information Only

☐ Discussion/Action

Background Information

The Chico Unified School District (CUSD) issued a Request for Proposal (RFP) on August 7, 2015 for vendors to provide pricing for district-wide duplicating equipment. The current contract for duplicating equipment is with Ray Morgan Company effective December 21, 2010 to January 21, 2016 with an average annual cost of \$420,000. The RFP sought pricing for new office copiers/scanners:

- 4.5 year/53 month lease for 81 printers similar to those currently in place (ends contract June 30, 2020).
- Price of lease is separate from cost per impression charge.
- Toner included as part of contract, not priced separately.
- Transition from UniFlow to PaperCut.
- Installation of equipment over the winter break.

Proposals were due Friday, September 4th at which time CUSD received two bids and interviewed both vendors Friday, October 9th. The interview committee had representation from Information Technology, Business Services, and four school site Office Managers. Based on the interviews with follow-up financial analysis and input from school sites and Information Technology, CUSD is recommending a contract with Ray Morgan Company for duplicating equipment services. A copy of the contract with Ray Morgan Company is provided for initial review. Final contract will be presented to the Board for approval after finalizing number of copiers and copier types by school site.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

The estimated cost for the proposed vendor beginning January, 2016 will be \$314,223 annually based upon average number of copies made in 2013-14 and 2014-15. This represents an estimated savings from current contract of approximately \$100,000.



Ray Morgan Company

**Value Rental
Lease Agreement**

AGREEMENT NUMBER

This document is written in "Plain English". The words **you** and **your** refer to the customer. The words **Owner, we, us** and **our** refer to **Ray Morgan Company**. Every attempt has been made to eliminate confusing language and create a simple, easy-to-read document.

CUSTOMER INFORMATION

FULL LEGAL NAME OF CUSTOMER Chico Unified School District			STREET ADDRESS 1163 East Seventh St.	
CITY Chico	STATE CA	ZIP 95928	PHONE 530-891-3000	FAX
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	FEDERAL TAX I.D. #	E-MAIL
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)				

MAKE / MODEL / ITEM DESCRIPTION	SERIAL NO.	STARTING METER
81 Ricoh MFP's with PaperCut Software and Card Readers		
All terms and conditions noted in the RFP will supercede all terms and conditions noted on page 2 of this document. Please see appendix A for a complete list of equipment, locations, and pricing.		

RENTAL TERMS	RENTAL PAYMENT AMOUNT	SECURITY DEPOSIT
Term in months 53 (mos.)	53 Payments of \$ 9,390.29 (plus applicable taxes) Rental Payment Period is Monthly Unless Otherwise Indicated	\$ 0 Received (plus applicable taxes)
Payment includes 0 Color images per month	Overages billed monthly at .049 per Color image	Scans billed separately at:
Payment includes 0 B&W images per month	Overages billed monthly at .0061 per B&W image	0 per scan
Please select one of the following: Meter readings will be: <input checked="" type="radio"/> Monthly <input type="radio"/> Quarterly <input type="radio"/> Other (If nothing is selected, then Quarterly will be your Meter Reading option.)		

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

TERMS AND CONDITIONS THIS AGREEMENT CONTAINS PROVISIONS SET FORTH ON THE REVERSE SIDE, ALL OF WHICH ARE MADE A PART OF THIS AGREEMENT.

OWNER ACCEPTANCE

DATED: _____ OWNER: _____ SIGNATURE _____ TITLE _____

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all conditions and terms of this Agreement on this page and on page 2 attached hereto.

DATED: _____ CUSTOMER: **SIGNATURE X** TITLE _____
PRINT NAME _____

DATED: _____ CUSTOMER: _____ SIGNATURE **X** TITLE _____
PRINT NAME _____

GUARANTY

As additional Inducement for us to enter into the Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantees that the customer will make all payments and meet all obligations required under this Agreement and any supplements fully and promptly. You agree that we may make other arrangements including compromise or settlement with the customer and you waive all defenses and notice of those changes and will remain responsible for the payment and obligations of this Agreement. We do not have to notify you if the customer is in default. If the customer defaults, you will immediately pay in accordance with the default provision of the Agreement all sums due under the terms of the Agreement and will perform all the obligations of the Agreement. If it is necessary for us to proceed legally to enforce this guaranty, you expressly consent to the jurisdiction of the court set out in paragraph 15 and agree to pay all costs, including attorneys fees incurred in enforcement of this guaranty. It is not necessary for us to proceed first against the customer before enforcing this guaranty. By signing this guaranty, you authorize us to obtain credit bureau reports for credit and collection purposes.

PRINT NAME OF GUARANTOR: _____ SIGNATURE **X** DATE _____

ACCEPTANCE OF DELIVERY

You certify that all the equipment listed above has been furnished, that delivery and installation has been fully completed and satisfactory. Further, all conditions and terms of this Agreement have been reviewed and acknowledged. Upon your signing below, your promises herein will be irrevocable and unconditional in all respects. You understand and agree that we have purchased the equipment from the supplier, and you may contact the above supplier for your warranty rights, which we transfer to you for the term of the Agreement. Your approval as indicated below of our purchase of the equipment from the supplier is a condition precedent to the effectiveness of this Agreement.

DATED: _____ CUSTOMER: _____ SIGNATURE **X** TITLE _____

1. **AGREEMENT:** You agree to rent from us the personal property described under "MAKE/MODEL/ITEM DESCRIPTION" and as modified by supplements to this Master Agreement from time to time designed by you and us (such proper and any upgrades, replacements, repairs and additions referred to as "Equipment") for business purposes only. You agree to all of the terms and conditions contained in this Agreement and any supplement, which together are a complete statement of our Agreement regarding the listed equipment ("Agreement") and supersedes any purchase order or outstanding invoice. This Agreement may be modified only by written agreement and not by course of performance. This Agreement becomes valid upon execution by us and will begin on the rent commencement date and will continue from the first day of the following month for the number of consecutive months shown. You also agree to pay to Owner into the rent for the use of the equipment prior to the due date of the first payment. The term will be extended automatically for successive 12 month terms unless you send us written notice you do not want it renewed at least ninety (90) days before the end of any term. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.
2. **RENT:** Rent will be payable in installments, each in the amount of the basic payment shown plus any applicable sales tax, use tax, plus 1/12th of the amount estimated by us to be personal property tax on the Equipment for each year this Agreement. You will pay the security deposit on the date you sign this Agreement. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period. We will the right to apply all sums, received from the you, to any amounts due and owed to us under the terms of this Agreement. In the event this Agreement is not fully completed, the security deposit will be retained by us to compensate us for cancellation, processing and other expenses. If for any reason, your check is returned for nonpayment, a \$20.00 bad check charge will be assessed.
3. **MAINTENANCE AND SUPPLIES:** The charges established by this Agreement include payment for the use of the designated Equipment and accessories, maintenance (during normal business hours); inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation, as well as black toner, color toner and developer as defined by the Manufacturer's Published Yield per Container. Additional toner will be billed separately. Pay media, staples and clear toner, if any is required by your particular equipment model, must be separately purchased by the customer. If necessary, the service and supply portion of this Agreement may be assigned. Customer has been informed that a surge protector is recommended to protect their electronic investment from harmful high voltage power disturbances. Said surge protectors should have network protection when connected in a network environment. Units provide network protection are available through Ray Morgan Company. Customer responsible for providing manufacturer recommended adequate power supply. Check one of the following: ☐ purchased ☐ Has existing ☐ Declined and will be responsible for damage caused by not having a surge protector.
4. **OWNERSHIP OF EQUIPMENT:** We are the owner of the equipment and have sole title to the equipment (excluding software). You agree to keep the equipment free and clear of all liens and claims.
5. **WARRANTY DISCLAIMER:** WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABLE. YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US OR ANY SUPPLIER. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND NOTHING THE SUPPLIER STATES CAN AFFECT YOUR OBLIGATION UNDER THE AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST SUPPLIER.
6. **LOCATION OF EQUIPMENT:** You will keep and use the equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, you will return the Equipment to a location specify at your expense, in retail resalable condition, full working order, and in complete repair.
7. **LOSS OR DAMAGE:** You are responsible for the risk of loss or destruction of or damage to the equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will pay to us the present value of the total of all unpaid payments for the full term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at 10 percent (5%) per year. Any proceeds of insurance will be paid to us and applied, at our option, against any loss or damage.
8. **COLLATERAL PROTECTION AND INSURANCE:** You agree to keep the equipment fully insured against loss with us as loss payee in the amount of the original cost until this agreement is terminated. You also agree to obtain a general public liability insurance policy from someone who is acceptable to us and include us as additional insured on the policy. You shall provide us with certificates evidencing issuance of these policies. Each policy must include a clause requiring the insurer to give us written notice of any alteration or cancellation of the policy. We are under no duty to ascertain the existence of or examine any such policy or to advise you in the event any such policy does not comply with these requirements. If you fail to provide appropriate property damage coverage certificate, we may enroll you in our property coverage insurance program and bill you a monthly property damage surcharge up to .0035 of the equipment cost as result of our increased administrative costs and credit risks. We may make a profit on this program. As long as you remain current, in the event of a loss (excluding losses resulting from intentional acts), the replacement value of the equipment will be applied against any loss or damage as per paragraph 7. You must be current to benefit from this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF YOUR RESPONSIBILITY FOR LIABILITY COVERAGE ON THE EQUIPMENT.
9. **INDEMNITY:** We are not responsible for any loss or injuries caused by the installation or use of the equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury caused by Equipment.
10. **TAXES AND FEES:** You agree to pay when invoiced all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. You agree to (e) reimburse us annually for all personal taxes which we are required to pay as Owner of the Equipment or the remit to us each month our estimate of the monthly equivalent of the annual property taxes to be assessed. We will file all personal property, use or other tax return and you agree to pay us a process fee for making such filings. In addition you agree to pay us a UCC Filing fee of \$35.00 and reimburse us for all costs involved in documenting and servicing this Agreement. You further agree to pay us \$79.50 on day the first payment is due as the origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit.
11. **ASSIGNMENT:** YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT. We may sell, assign, or transfer this Agreement. You agree that if we sell, assign, or transfer this Agreement, the new owner will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new owner will not be subject to any claims, defenses, or set offs that may have against us.
12. **DEFAULT AND REMEDIES:** If you do not pay any rental payment or other sum due to us or other party when due or if you break any of your promises in the Agreement or any other agreement with us, you will be in default. If any payment is more than 5 days late, you agree to pay a late charge of 10% of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may retain your security deposit and at our option, we can terminate or cancel this Agreement and require that you pay (1) the unpaid balance of this Agreement (discounted at 8%); (2) the amount of any purchase option and if none is specified, 20% of the original equipment cost which represents our anticipated residual value in the equipment; (3) and require you to return the equipment to us to a location designated by us at your cost. We may recover interest on any unpaid balance at the rate of 8% per annum. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Owner or its Assignee or any other law. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorney's fees and actual court costs. If we have to take possession of the equipment, you agree to pay the cost of repossession. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. No remedy out in this paragraph is intended to be exclusive; each shall be cumulative but only to the extent necessary for us to recover from you those monies for which you are liable. It is further agreed that your right and remedies are governed exclusively by this Agreement and you waive Customer's rights under Article 2A(608-622) of the UCC.
13. **UCC FILINGS:** You grant us a security interest in the equipment if this agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument, and appoint us your attorney-in-fact to execute and deliver such instrument, in order to show our interest in the equipment.
14. **SECURITY DEPOSIT:** The security deposit is non interest bearing and is to secure your performance under this Agreement. Any security deposit made may be applied by us to satisfy any amount owed by you, in which event you will promptly restore the security deposit to its full amount as set forth above. If all conditions herein are fully complied with and provided you have not ever been in default of this Agreement per paragraph 12, the security deposit will be refunded to you after the return of the equipment in accordance with paragraph 6.
15. **CONSENT TO LAW, JURISDICTION, AND VENUE:** This Agreement shall be deemed fully executed and performed in the state of Owner or its Assignee's principal place of business and shall be governed by and construed in accordance with its laws. If the Owner or its Assignee shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees that any such matter may be adjudged or determined in any court or courts in the state of the Owner or its Assignee's principal place of business, or in any court or courts in Customer's state of residence, or in any other court having jurisdiction over the Customer or assets of the Customer, all at the sole election of the Owner. The Customer hereby irrevocably submits generally and unconditionally to the jurisdiction of any such court so elected by Owner in relation to such matters. You waive trial by jury in any action between us.
16. **OVERAGES AND COST ADJUSTMENTS:** You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of each month. At the end of the first year of this Agreement and once each successive twelve month period, we may increase the base usage charge per image and the per image charge over the base minimum by a minimum of 5% over the charges of the previous year. In addition, the Lease Company may assess an additional fuel and/or freight surcharge to offset higher than normal service costs as a result of adverse economic conditions.
17. **UPGRADE/DOWNGRADE PROVISION:** AFTER INCEPTION OF THE AGREEMENT AND UPON YOUR REQUEST, WE MAY REVIEW YOUR IMAGE VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING TO ACCOMMODATE YOUR NEEDS.
18. **TRANSITION BILLING:** In order to provide an orderly transition and a uniform billing cycle, the "Effective Date" of this Agreement will be the twentieth (20th) day of the month following installation of the new products (as example, if the new equipment is installed June 5th (the "Installation Date"), the Effective Date of the agreement will be June 20th). Customer agrees to pay a prorated amount for the period between the Installation Date and the Effective Date. The payment for the transition period will be based on the minimum usage payment prorated on a 30 day calendar month and will be added to the customer's first invoice. In addition, should this agreement replace an existing Ray Morgan Company generated previous equipment lease, a CLOSING BILL on the agreement being replaced, up to the Installation Date, will be sent approximately a week to ten days after delivery of the new equipment. Customer agrees to pay for these CLOSING BILL charges as they represent product and services provided under the prior agreement, up to the Installation Date of the new product(s).
19. **FINANCE LEASE:** This is a "finance lease" as defined in the Uniform Commercial Code warranties ("UCC"). You waive rights under (UCC 2A-303). You may be entitled to the promises and warranties (if any) provided to us by the Supplier, and you may contact the Supplier for a statement thereof. We hereby transfer to you all automatically transferable warranties, if any, made to us by the Supplier. You shall give us access to the Equipment Location to inspect the Equipment, and you agree to pay our related costs.
20. **LESSEE GUARANTEE:** You agree to submit the original master lease documents with the security deposit to the Lessor via overnight courier the same day of the facsimile transmission of the lease documents. Should we fail to receive these originals, you agree to be bound by the faxed or electronic copy of this Agreement with appropriate signatures on both sides of the document. Lessee waives the right to challenge in court the authenticity of a faxed copy of this Agreement and the faxed copy shall be considered the original and shall be the binding Agreement for the purposes of any enforcement action under paragraph #12.

FOR MUNICIPALITIES ONLY

- 20-A. **CUSTOMER COVENANTS:** the Customer covenants and warrants that (1) it has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the payments scheduled to come due and to meet its other obligations under the Agreement and such funds have not been expended for other purposes; and
- (2) that there is no action, suit, proceeding or investigation pending, or threatened in any court or other tribunal or competent jurisdiction, state or federal or before any public board or body, which in any way would (a) restrain or enjoin the delivery of the Agreement or the ability of the Customer to make its Base Payments (as set out above); (b) contest or affect the authority for the execution or delivery of, or the validity of, the Agreement; or (c) contest the existence and power of the Customer; nor is there any basis for any such action, suit, proceeding or investigation; and
- (3) That the equipment will be operated and controlled by the Customer and will be used for essential government purposes and will be essential for the term of the Agreement.
- (4) Customer has not previously terminated an agreement for non-appropriation, except as specifically described in a letter appended hereto.
- 20-B. **SIGNATURES:** Each signor warrants that he/she is fully conversant with the governing relevant legal and regulatory provisions and has full power and authorization to bind Customer. Signor(s) for Customer further warrant(s) its governing body has taken the necessary steps; including any legal bid requirements, under applicable law to arrange for acquisition of the Equipment; the approval and execution has been in accordance with all applicable open meeting law and that a resolution of the governing body of Customer authorizing execution of the Agreement has been duly adopted and remains in full force and effect.
- 20-C. **NON APPROPRIATION:** In the event Customer is in default under the Agreement because:

1. Funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all of Customer's obligations under the Agreement during said fiscal period;
2. Such non-appropriation did not result from any act or failure to act of customer;

Customer has exhausted all funds legally available for all payment due under the Agreement; and there is no other legal procedure by which payment can be made to Owner. Then, provided that (a) Customer has given Owner written notice of the occurrence of paragraph 1 above thirty (30) days prior to such occurrence; (b) Owner has received a written opinion from Customer's counsel verifying the same within ten (10) days thereafter; and (c) the Customer does not directly or indirectly purchase, rent or in any way acquire any services or equipment supplied or provided to hereunder; upon receipt of the equipment delivered to a location designated by Owner, at Customer's expense, Owner's remedies for such default shall be to terminate the Agreement at the end of the fiscal period during which notice is given to retain the advance payments, if any; and/or sell, dispose of, hold, use or rent the equipment as Owner in its sole discretion may desire, without any duty to account to Customer.

19096 - 12/02/2011

mrcorderpackageV7.6



J. COMPLETED BID SHEET

CUSD Current Printer List						Bid (\$3 Month Term)				
	Site	Location	Printer Speed CPM (Copies per Minute)	Finish Options	Features	Comparable Machine Printer Speed	Monthly Machine Cost	PaperCut MP Monthly Cost	Accessories Monthly Cost	Total
1	Academy for Change	Room 22	45	Color, B&W	Stapling	MPC4503	\$93.96	\$12.00	\$18.74	\$124.70
2	Bidwell Junior High	Fine Arts Office, 962738 W/acc RM 105	33	Monochrome	Stapling	MP3554	\$80.95	\$12.00	\$18.74	\$91.69
3	Bidwell Junior High	Work Room	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
4	Bidwell Junior High	Work Room	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
5	Bidwell Junior High	Work Room Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
6	Chapman Elementary	541011	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
7	Chapman Elementary		95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
8	Chapman Elementary	Main Office	30	Color, B&W	Stapling	MP3003	\$70.39	\$12.00	\$18.74	\$101.13
9	Chico Jr High	Media Center	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
10	Chico Jr High	Media Center	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
11	Chico Jr High	Media Center	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
12	Chico Jr High	Main Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
13	Chico Senior High	K-216	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
14	Chico Senior High		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
15	Chico Senior High	A-113	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
16	Chico Senior High	A-113	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
17	Chico Senior High	Main Office	45	Color, B&W	Stapling	MPC4503	\$93.96	\$12.00	\$18.74	\$124.70
18	District Office	Room 4	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
19	District Office	Room 900	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
20	District Office	Room 3	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
21	District Office		25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
22	District Office	Staff Work Room	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
23	District Office	Certified HR Room 2	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
24	District Office	Room 10	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
25	District Office	Room 7 Payroll	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
26	Citrus Elementary	Main Office	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
27	Citrus Elementary		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
28	Citrus Elementary	Work Room	45	Color, B&W	Stapling	MPC4503	\$93.96	\$12.00	\$18.74	\$124.70
29	Emma Wilson	Work Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
30	Emma Wilson	Work Room	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
31	Emma Wilson	Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
32	Emma Wilson		95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
33	Emma Wilson		30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
34	Hooker Oak Elementary	Main Office	25	Monochrome		MP301	\$18.00	\$12.00	\$7.22	\$37.22
35	Hooker Oak Elementary	Room 3 Staff Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
36	Hooker Oak Elementary		45	Color, B&W	Stapling	MPC4503	\$93.96	\$12.00	\$18.74	\$124.70
37	Inspire of Arts		45	Monochrome	Stapling	MP4054	\$93.96	\$12.00	\$18.74	\$124.70
38	Inspire of Arts		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
	Subtotal						\$3,578.99	\$458.00	\$741.01	\$4,778.00

APPENDIX A: Estimated Copier Detail/Usage and Bid Sheet

	CUSD Current Printer List					Bid (53 Month Term)				Total
	Site	Location	Printer Speed CPM (Copies per Minute)	Finish Options	Features	Comparable Machine Printer Speed	Monthly Machine Cost	PaperCut MF Monthly Cost	Accessories Monthly Cost	
39	Inspire of Arts		45	Color, B&W	Stapling	MPC4503	\$93.98	\$12.00	\$18.74	\$124.70
40	John McManus Elementary	Room 14	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
41	John McManus Elementary	Room 24	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
42	John McManus Elementary	In breezeway.	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
43	John McManus Elementary	Main Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
44	Little Chico Creek Elementary	Suite 611, Robin Taylor/898-5249	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
45	Little Chico Creek Elementary	Staff Work Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
46	Little Chico Creek Elementary	Main Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
47	Loma Vista		35	Monochrome		MP3554	\$90.95	\$12.00	\$18.74	\$91.69
48	Loma Vista	Staff Room	45	Color, B&W	Stapling	MP5054	\$93.98	\$12.00	\$18.74	\$124.70
49	Marigold Elementary	Office	25	Monochrome		MP301	\$18.98	\$12.00	\$18.74	\$49.72
50	Marigold Elementary	Work Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
51	Marigold Elementary	Work Room	45	Color, B&W	Stapling	MPC4503	\$93.98	\$12.00	\$18.74	\$124.70
52	Marsh Junior High	P-25	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
53	Marsh Junior High	Room 934	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
54	Marsh Junior High		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
55	Marsh Junior High		45	Color, B&W	Stapling	MPC4503	\$93.98	\$12.00	\$18.74	\$124.70
56	Neal Dow Elementary	Work Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
57	Neal Dow Elementary		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
58	Neal Dow Elementary	Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
59	Parkview Elementary	Staff Lounge	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
60	Parkview Elementary	Staff Work Room	45	Color, B&W	Stapling	MPC4503	\$93.98	\$12.00	\$18.74	\$124.70
61	Pleasant Valley Sr High		25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
62	Pleasant Valley Sr High		25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
63	Pleasant Valley Sr High	B-10	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
64	Pleasant Valley Sr High	Vale Building	95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
65	Pleasant Valley Sr High		95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
66	Pleasant Valley Sr High		95	Monochrome	Stapling 3-Hole Punch	MP9002	\$191.04	\$12.00	\$29.63	\$232.67
67	Pleasant Valley Sr High	Admin	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
68	Rosedale Elementary	Rm. 19	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
69	Rosedale Elementary		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
70	Rosedale Elementary	Main Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
71	Rosedale Elementary	Learning Center	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
72	Rosedale Elementary	Staff Room	50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
73	Rosedale Elementary		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
74	Rosedale Elementary	Main Office	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
75	Sierra View Elementary	Main Office	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
76	Sierra View Elementary		50	Monochrome	Stapling	MP5054	\$72.54	\$12.00	\$18.74	\$103.28
	Subtotal						\$3,045.33	\$456.00	\$709.80	\$4,210.93

APPENDIX A: Estimated Copier Detail/Usage and Bid Sheet										
CUSD Current Printer List						Bid (\$3 Month Term)				
	Site	Location	Printer Speed CPM (Copies per Minute)	Finish Options	Features	Comparable Machine Printer Speed	Monthly Machine Cost	PaperCut MF Monthly Cost	Accessories Monthly Cost	Total
77	Sierra View Elementary	Work Room Across from the Office	45	Color, B&W	Stapling	MPC4503	\$93.98	\$12.00	\$18.74	\$124.70
78	Warehouse	Corp yard	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
79	Warehouse	Transportation Front Office	25	Monochrome		MP301	\$18.98	\$12.00	\$7.22	\$38.20
80	Warehouse	Maintenance operations	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
81	Warehouse	Nutrition Services	30	Color, B&W	Stapling	MPC3003	\$70.39	\$12.00	\$18.74	\$101.13
	Subtotal						\$272.70	\$60.00	\$70.66	\$403.36
	GRAND TOTAL						\$8,867.02	\$672.00	\$1,521.27	\$10,060.29

AGENDA ITEM: Safety and Security Project: Sierra View Intermediate Courtyard

Prepared by: Julia Kistle, Director of Facilities & Construction
John Carver, Director of Maintenance, Operations & Transportation

☐ Consent

Board Date October 21, 2015

☐ Information Only

☒ Discussion/Action

Background Information

Parent and staff surveys gathered as part of the Safety & Security Programming revealed a major safety concern at Sierra View Elementary School involving the Intermediate Courtyard. This courtyard serves as a common eating and studying area for the 4th-6th grade. The safety concern involves seven trees, all varying in size, growing in the courtyard. The trees are presenting the following concerns:

- Tree roots creating uneven walking surface in the dirt filled center of the courtyard. Non-compliant Americans with Disabilities Act (ADA) access.
- Tree roots are causing heaving of existing concrete sidewalks, tripping hazards and ADA access issues.
- Grass does not grow under trees and during rainy season this causes the area to get muddy. Mud is slippery and tracked into adjacent classrooms.
- Tree roots are growing through existing water lines and drainage lines creating clogs and leaks.
- Tree branches are large and hang over classroom wings. This creates maintenance issues with clogged roof drains and potential safety hazards of broken limbs.
- Large trees have split trunks which weaken portions of the trees (according to certified arborists).
- Trees have not been properly pruned and irrigated for many years. Trees are not thriving.
- Trees have grown too large for the space. Inappropriate species of trees for this enclosed area.
- A certified arborist has inspected the trees and provided the attached report that recommends removal.

Facilities and Maintenance & Operations staff have met with the Sierra View P.T.A. and the intermediate teachers to discuss the removal of the trees. Both groups were primarily interested in what work will be performed to make the courtyard a safe and useable space once the trees are removed. The M&O staff will discuss a transparent planning process that includes stakeholders at the Board meeting tonight.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued. The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Recommendation

It is recommended that the Board approve the removal of the trees in the intermediate courtyard at Sierra View Elementary for Safety and Security measures.



NORTH VALLEY TREE SERVICE

PROPOSAL & AGREEMENT Contractor License #664421



This business inspected & accredited for superior:
Ethics
Customer Service
Quality
Safety



Certified Arborists and Tree Workers
3882 Esplanade, Chico, CA 95973
(530) 893-9649 (530) 893-9650 FAX

Chico Unified School District
2445 Carmichael Dr.
Chico, CA 95928
Mobile 530-624-7411 John C
Phone 530-891-3095 ofc/maint

JOB LOCATION: **Sierra View Elem - 1598 Hooker Oak Ave**
DIRECTIONS: **C-6: E 1st Ave, east of Hwy 99, right on Madrone, corner of Hooker Oak and Madrone**

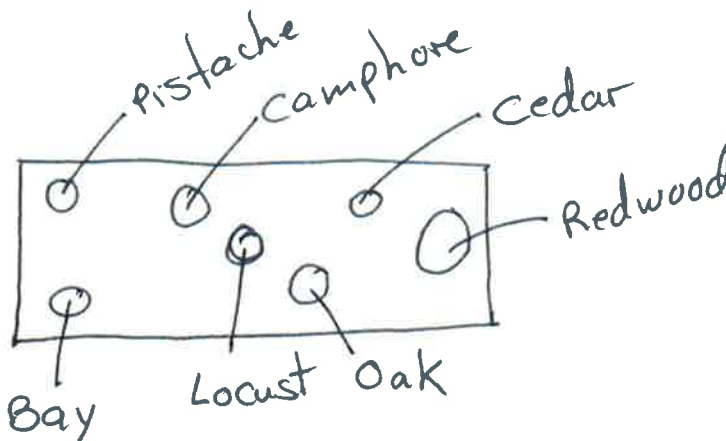
A Certified Arborist has inspected the trees throughout the property and recommends the following for health and safety:

10.2.1.
Page 2 of 2

Remove 7 large trees inside north corridor area

Roots are causing damage to concrete, some trees are in poor health, and some trees are dying and dangerous. They have outgrown their space.

- Rope and lower the trees down in safely in small sections
- Carry brush out to be chipped up
- Cart out larger wood and haul it away
- Grind out stumps and surface roots
- Haul away the excess grindings



1000⁰⁰ discount if the School moves the tables, Scrapes out rock and Flagstone before we get started New total 10,500⁰⁰

Amount Due Upon Completion of Project \$ **\$11,500.00**

Acceptance of Proposal

Tom

Date 6-24-15

North Valley Tree Service, Inc. agrees to perform all tree work in accordance with the above Proposal and the General Terms and Conditions described on reverse side of Proposal. The person signing this Proposal on behalf of North Valley Tree Service, Inc. hereby represent and warrant to Customer that this Proposal is duly authorized, signed, and delivered by North Valley Tree Service, Inc.

Field Use Only: Crew Large ET: Tools: wood cart, rigging equipment
Equipment: ☐ Boom ☐ Small ☒ Med ☐ Large ☐ Grinder ☐ Chipper ☐ Other ☐ SC
Firewood: ☐ Cut 16" Rounds ☒ Haul Away Stump(s) ☒ Yes ☐ No How Many? 7 Clean Up: ☒ Excellent ☐ Good ☐ Med ☐ None

AGENDA ITEM: GANN Appropriations Limit

Prepared by: Jaclyn Kruger, Director, Fiscal Services

☐ Consent

Board Date October 21, 2015

☐ Information Only

☒ Discussion/Action

Background Information

Established in 1979, the Gann Limit is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation. The Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures, as the limit has grown significantly faster than appropriations subject to the limit.

Educational Implications

None.

Fiscal Implications

None.

Recommendation

Approve the 2014-15 and 2015-16 GANN Appropriations Limit calculation and resolution.

**RESOLUTION NO. 1309-15
RESOLUTION OF THE BOARD OF EDUCATION
FOR
CHICO UNIFIED SCHOOL DISTRICT
ADOPTING THE "GANN" LIMIT**

WHEREAS, in November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provision of that Article establishes maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2014-15 fiscal year and a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice and the attached calculations and documentation of the Gann limits for the 2014-15 and 2015-16 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2014-15 and 2015-16 fiscal years to not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Chico Unified School District Board of Education at a regular meeting, thereof, held on this 21st day of October, 2015.

AYES:
NOES:
ABSENT:
ABSTAIN:

Date

Board President

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2013-14 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2013-14 Actual			2014-15 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	74,141,583.55		74,141,583.55			70,775,508.21
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	11,781.42		11,781.42			11,272.99
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2013-14			Adjustments to 2014-15		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2014-15 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2014-15 P2 Report			2015-16 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	11,272.99		11,272.99	11,071.88		11,071.88
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			11,272.99			11,071.88
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2014-15 Actual			2015-16 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	750,940.51		750,940.51	740,639.00		740,639.00
2. Timber Yield Tax (Object 8022)	5,568.47		5,568.47	5,244.00		5,244.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	18,088.86		18,088.86	15,475.00		15,475.00
4. Secured Roll Taxes (Object 8041)	32,479,591.80		32,479,591.80	31,079,554.00		31,079,554.00
5. Unsecured Roll Taxes (Object 8042)	2,463,696.47		2,463,696.47	2,500,170.00		2,500,170.00
6. Prior Years' Taxes (Object 8043)	59,346.89		59,346.89	81,092.00		81,092.00
7. Supplemental Taxes (Object 8044)	325,144.60		325,144.60	174,697.00		174,697.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(11,456,113.50)		(11,456,113.50)	(9,467,751.00)		(9,467,751.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	5,928,410.06		5,928,410.06	168,591.00		168,591.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(2,880,892.39)		(2,880,892.39)	(2,973,847.00)		(2,973,847.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	27,693,781.77	0.00	27,693,781.77	22,323,864.00	0.00	22,323,864.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	27,693,781.77	0.00	27,693,781.77	22,323,864.00	0.00	22,323,864.00

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			2,050,774.00			2,272,295.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			2,050,774.00			2,272,295.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	57,161,091.00		57,161,091.00	71,384,232.00		71,384,232.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	35,389.00		35,389.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	57,196,480.00	0.00	57,196,480.00	71,384,232.00	0.00	71,384,232.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	112,221,724.27		112,221,724.27	122,886,982.00		122,886,982.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	142,799.96		142,799.96	110,000.00		110,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			74,141,583.55			70,775,508.21
2. Inflation Adjustment			0.9977			1.0382
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9568			0.9822
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			70,775,508.21			72,171,204.06
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			27,693,781.77			22,323,864.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			1,352,758.80			1,328,625.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			45,132,500.44			52,119,635.06
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			45,132,500.44			52,119,635.06
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			92,788.10			66,696.42
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			27,786,569.87			22,390,560.42
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			45,039,712.34			52,052,938.64
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			27,786,569.87			
b. State Subventions (Line D8)			45,039,712.34			
c. Less: Excluded Appropriations (Line C23)			2,050,774.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			70,775,508.21			

	2014-15 Calculations		2015-16 Calculations	
	Extracted Data	Adjustments*	Entered Data/ Totals	Entered Data/ Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero)			0.00	
If not zero report amount to: Michael Cohen, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814				
Summary	2014-15 Actual		2015-16 Budget	
11. Adjusted Appropriations Limit (Lines D4 plus D10)		70,775,508.21		72,171,204.06
12. Appropriations Subject to the Limit (Line D9d)		70,775,508.21		

* Please provide below an explanation for each entry in the adjustments column.

Kevin Bultema
Gann Contact Person

530-891-3000 x112

Contact Phone Number

AGENDA ITEM: 2014-15 Unaudited Actual Financial Statements

Prepared by: Jaclyn Kruger & Connie Cavanaugh

☐ Consent

Board Date 10-21-15

☐ Information Only

☒ Discussion/Action

Background Information

The Unaudited Actuals financial statements are the year-end reports representing the financial activity of the Chico Unified School District (CUSD) for the 2014-15 fiscal year ending June 30, 2015. Please note, the financial statements represent the financial position of the CUSD before the annual independent audit has been completed.

Educational Implications

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

Fiscal Implications

CUSD's ending general fund balance for both unrestricted and restricted programs is \$12,876,608 as of June 30, 2015. The unrestricted ending balance is \$8,674,835 and the restricted ending fund balance is \$4,201,773. For fiscal year 2014-15, CUSD is reporting a positive change in fund balance of \$1,759,039 for unrestricted programs and a negative change in fund balance of \$1,093,386 for restricted programs. There was also a prior period adjustment of (\$1,865,115) to the unrestricted fund balance. After a reserve for economic uncertainties and other designations of the fund balance, there was a remaining amount \$1,302,169 in the unassigned category of the unrestricted fund balance. A detailed report will be provided at the board meeting.

Chico Unified School District

2014-15 Unaudited Actuals Narrative

October 21, 2015



OVERVIEW

The Unaudited Actuals financial statements are the year-end reports representing the financial activity of the Chico Unified School District (CUSD) for the 2014-15 fiscal year ending June 30, 2015. This report presents the actual revenues received and the actual expenditures incurred during the year. The Unaudited Actuals statements will be the basis for the independent audit performed by Tittle and Company.

FINANCIAL EVENTS RE-CAP

2014-15 was the second year in which school districts and charter schools were funded via the Local Control Funding Formula (LCFF). This second year of funding provided additional money in order to move CUSD towards its target funding by 2020-21. LCFF accounts for 75% of all revenue received by CUSD. 2014-15 was also the second year of the Local Control Accountability Plan (LCAP). The CUSD budget reflected the actions and goals recorded in the LCAP as the district addressed the state's major goals towards improving student achievement.

The following are major events that occurred during 2014-15:

- Funded ADA of 11,373.01 representing a decrease of 105.81 ADA from prior year
- CUSD received \$6,966,874 more money in 2014-15 under LCFF than in 2013-14
- The district reached an agreement with all bargaining units for a compensation settlement covering 2014-15 and 2015-16
- CUSD is a sub-recipient of a pathways grant administered by Butte College. This multi-year award brought over \$72k to CUSD in 2014-15 alone

CHICO UNIFIED SCHOOL DISTRICT'S FINANCIAL REPORT

For 2014-15, CUSD reports a positive change in fund balance in unrestricted programs of \$1,759,039. CUSD also had to record a prior year adjustment of (\$1,865,115). The net of these two items had a negative change in fund balance of (\$106,076).

The restricted programs had a negative change in fund balance of (\$1,093,386). This negative change is largely due to the spending down of the Common Core Implementation dollars. These dollars were received in 2013-14, but almost entirely spent during 2014-15.

FINAL THOUGHTS

The financial story of 2014-15 is largely California's financial performance, which outpaced revenue projections and largely represented the end of the great recession's impact on school funding. 2014-15 state revenues increased at its greatest rate since 2001-02. We believe the Governor has shown prudent financial leadership by using some of the state's surplus to create a "rainy day" fund and to allocate money to Local Education Agencies (LEA's) in the form of one-time money. We note the cautionary tale of 2001-02 when education funding was dramatically increased with corresponding increases in expenditures that were not sustainable.

Fiscal year 2014-15 records a positive change in unrestricted fund balance for the first year since 2011-12. The district had been deficit spending for the last three years due to state funding reductions, declining attendance, and use of one-time dollars from the State Fiscal Stabilization Funds (SFSF). This positive change in the operating finances of the district was realized after a compensation agreement was reached with all bargaining units.

CUSD did need to record a prior period adjustment to the unrestricted fund balance in the amount of (\$1,865,115). It represents adjustments needed to accurately reflect the recording of revenue from multiple prior years. The cash deferrals implemented by the state during the recession added complexity to revenue accounting in these prior years. This type of adjustment is not typical and is not expected to be needed in the future. Combined with a positive change in unrestricted fund balance of \$1,759,039, the overall change in unrestricted fund balance is (\$106,076).

There are reasons for optimism; however, there are also reasons for caution. The following are some items we should consider as we move forward:

- 2001-02's tale of increased revenues with increased expenditures was not sustainable
- A downward adjustment in the state economy is coming (economies are cyclical)
- Full financial impact of negotiated settlements will be realized in 2016-17
- Increased investment in technology will require replacement costs and further infrastructure expenses

Education funding has improved. However, we do not have all the resources required to meet the increasing demands of an educational program in the 21st century. We will be required to prioritize our needs and work to meet the goals documented in the district's LCAP. We look forward to the challenge and will continue to provide quality educational opportunities for the students of the Chico Unified School District.



Jaclyn Kruger
Director, Fiscal Services

Unaudited Actuals
FINANCIAL REPORTS
2014-15 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	64.10%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$70,775,508.21
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$70,775,508.21
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2016-17, subject to CDE approval.	5.37%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2016-17 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2014-15 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Oct 21, 2015

To the Superintendent of Public Instruction:

2014-15 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Lisa Anderson
Name
Director of Fiscal Services
Title
530-532-5617
Telephone
landerso@bcoe.org
E-mail Address

For School District:

Kevin Bultema
Name
Asst Superintendent of Busine:
Title
530-891-3000
Telephone
kbultema@chicousd.org
E-mail Address

AGENDA ITEM: Proposed Coaches Stipends Structure

Prepared by: Jim Hanlon – Assistant Superintendent of Human Resources

☐ Consent

Board Date October 21, 2015

☐ Information Only

☒ Discussion/Action

Background Information

Upon the completion of the 2014-15 negotiations it was agreed with CUTA that a committee would be formed to change and update the current factored system of coaches pay to a flat rate stipend. This would address the issues and concerns the district has had about attracting quality walk-on coaches and control of athletic costs associated with the factor system. The attached proposal is a product of the athletic committee.

Educational Implications

Chico Unified School District has seen a significant increase in the number of walk-on coaches over the past 15 years. In fact over 50% of our current coaches are not teachers. With improved compensation for our walk-on coaches we expect to attract more qualified coaches for a longer duration of time which will add consistency for our athletic programs. It has been the case that we have started athletic seasons without a coach in place.

Fiscal Implications

The new stipend system is estimated to increase costs of coaches' salaries/benefits by 10-15K per year initially. We would expect those cost to equalize in future years when all current coaches in the old factored system resign or retire.

Article 8

Appendix A

(Revised 10/15/15)

CHICO UNIFIED SCHOOL DISTRICT EXTRA DUTY ATHLETIC ASSIGNMENTS/STIPENDS

A. High School

SPORT	HEAD VARSITY	RELATIONSHIP TO HEAD VARSITY COACH		
		Head Frosh/Soph Head Frosh	Varsity Asst.	Asst. JV Asst. Frosh
<i>Category 1</i> Baseball, Basketball, Football, Softball, Girls Volleyball	\$4,500	75% \$3,375	65% \$2925	60% \$2,700
<i>Category 2</i> Cheerleading, Cross Country, Field Hockey, Ski/Snowboard, Soccer, Swimming, Track, Boys Volleyball, Wrestling	\$3,500	75% \$2,625	65% \$2,275	60% \$2,100
<i>Category 3</i> Golf and Tennis	\$2,500	75% \$1875	N/A	N/A
Longevity Factor: For cumulative years of coaching at the high school level in the <u>same</u> sport at any level under CIF guidelines.		After three (3) years, commencing with the fourth year: Stipend plus \$300 After five (5) years, commencing with the sixth year: Stipend plus \$500 After ten (10) years, commencing with the eleventh year: Stipend plus \$1,000 After fifteen (15) years, commencing with the sixteenth year: Stipend plus \$1,500		

- Starting with new coaches 7/1/16, this is the only salary schedule used by CUSD for all new coaching positions.

- Coaches employed before 7/1/16 may choose to remain on the old factor system as long as they remain in the same coaching position

- Coaches employed in 2015-16 year may stay on factor salary system if they miss time due to a medical leave.

- Any negotiated salary adjustment will be applied to Stipend Salary only (not to longevity).